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Indian Council of Social Science Research
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AWARD LETTER

F. No. ICSSR/RPD/RPR/2023-24/43

Dated: 23/03/2024

To,

The Registrar
School of Studies in Literature and
Languages, Pt. Ravishankar Shukla
University, Raipur, Chhattisgarh

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| Subject: | Award Letter of Research Programme titled “समकालीन परिप्रेक्ष्य में माड़िया जनजाति का शिल्पकला और लोक परंपराओं की चुनौतियाँ एवं सम्भावनाएँ) छत्तीसगढ़ के दक्षिण-पश्चिम क्षेत्र का विशेष संदर्भ(” submitted by the School of Studies in Literature and Languages, Pt. Ravishankar Shukla University, Raipur, Chhattisgarh, under the call for Project Proposals on “History and Sociology of Art, Craft, Culture and Folk Traditions of the Regions of India 2023-2024. |
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Dear Sir/Madam,

1. The Indian Council of Social Science Research (ICSSR) has approved the award of Research Programme titled “समकालीन परिप्रेक्ष्य में माड़िया जनजाति का शिल्पकला और लोक परंपराओं की चुनौतियाँ एवं सम्भावनाएँ)छत्तीसगढ़ के दक्षिण-पश्चिम क्षेत्र का विशेष संदर्भ(” submitted by the School of Studies in Literature and Languages, Pt. Ravishankar Shukla University, Raipur, Chhattisgarh with Dr. Madhulata Bara, as the Project Coordinator and Dr. Purohit Kumar Sori as Co-Project Coordinator(s) for a period of 24 months with effect from 1st April 2024.
2. The study is to be located at and financially administered by your institution.
3. As per the evaluation/Interaction Committee decision, the Project Coordinator is required to carry out the following Suggestions in the Project: **Research staff can be recruited for 18 months only.**
4. The ICSSR has sanctioned a grant-in-aid of Rs.3500000/- Rupees Thirty Five Lacs OnlyOnly) for the above research programme and the grant will be released as follows:

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| First instalment (40 % of the awarded grant) | Rs.1400000/- |
| Second instalment (30 % of the awarded grant) | Rs.1050000/- |
| Third instalment (20 % of the awarded grant) | Rs.700000/- |
| Final instalment (10 % of the awarded grant) | Rs.350000/- |
| Total | Rs.3500000/- |
| Overhead charges over and above (7.5% of the awarded grant, subject to a maximum limit of Rs.1,00,000) | Rs.100000/- |

5. The proportionate allocation of expenditure for the budget heads such as Fieldwork (Travel / Logistics / Boarding, Survey Preparation or Consultancy etc.); Equipment and Study material (Computer, Printer, Source Material, Books, Journals, Software, Data Sets, workshop etc.); and Contingency charges etc., to be decided by the Project Director in consultation with the affiliating institution.

6. The Programme will be monitored by the Advisory Committee set up by the ICSSR consisting of 2 domain experts and the research undertaken by the Project Coordinator will be reviewed through this Advisory Committee.
7. The Project Coordinator needs to arrange two meetings with the Advisory Committee during the programme tenure.
8. The first Advisory Committee will be convened upon completion of the 12-month milestone of the program and subsequently during the submission of the final report to assess the progress made by the Project Coordinator. The Committee will review the programme's progress and recommend the release of subsequent installments based on their evaluation.
9. The travel allowances and hospitality expenses will be covered by the project funds allocated for fieldwork, in accordance with your institution's guidelines. Additionally, a sitting fee of Rs. 5000/- will be provided to Advisory Committee Members for attending the meetings.
10. **The First Installment** (40% from the total awarded grant) will be released after completion of the necessary formalities of joining by the institution/ Project Coordinator along with submission of the grant-in-aid bill (GIB) duly filled in, stamped and signed by the Project Coordinator as well as the affiliating organization. (Needs to submit, if not yet submitted as per the announcement letter instructions).
11. In case, the study involves survey research, the finalized schedules/questionnaires designed to elicit information should be sent to the ICSSR along with the progress report.
12. **The Second Installment.** The second instalment (30% from the total awarded grant) will be released after receiving a satisfactory Progress Report of the first twelve months along with the signed minutes of the Advisory Committee (1st Meeting) approving progress made by the Project Coordinator and recommending release of second instalment. In addition a simple Statement of Accounts with 60% and above utilisation of the first instalment amount and proof of two published research papers in peer reviewed, high impact quality journal, acknowledging ICSSR are required along with grant-in-aid bill towards the second instalment.
13. **The Third Installment** (20% from the total awarded grant) will be released after receiving book length Final Report; Executive Summary of Final Report; 500 words abstract of the Final Report (both MS word and PDF formats); signed minutes of the Advisory Committee (2nd meeting) approving progress made by the Project Director and recommending release of third instalment; two published research papers (total four papers during the project period) in the peer reviewed high impact quality journal while acknowledging ICSSR; similarity index score (up to maximum 10%) sheet of final report; simple statement of accounts for the expenditure of the spent so far amount along with grant-in-aid bill towards the third instalment.
14. **Fourth and Final Installment** (remaining 10% from the total awarded grant) will be issued after receipt of recommendation of the expert for acceptance of the Final Report; the Audited statement of accounts (AC) in prescribed format with utilization certificate (UC) in GFR-12A form for the entire approved project amount duly signed by the Finance Officer/Registrar /Director of the affiliating Institution; Verification of all documents and decision on retaining of equipment and books etc. needs to be submitted. The institutions where the accounts are not audited by CAG/AG, shall get their utilisation certificates will be signed by the Finance Officer and a Chartered Accountant.
15. The University/Institution of affiliation will provide office accommodation to the Project Coordinator, including furniture, library and research facilities, and messenger services. For this, the ICSSR shall pay the overhead charges at 7.5 % of the awarded budget of the project, up to a maximum limit of Rs. 1,00,000/-, to the University/Institution of affiliation only after the successful completion of the project.