

**School of Studies in Biotechnology**  
**Pt. Ravishankar Shukla University**  
**Raipur 492 010, Chhattisgarh**

September 28, 2019

Staff Council Meeting of School of Studies in Biotechnology (Month-September 2019), has been organized at 2.30 pm today on September 28, 2019 at HoD Chamber. Following members attended the meet:

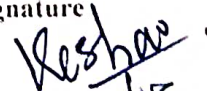
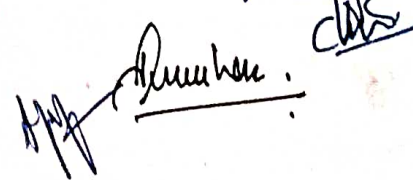
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| 1. Prof. Keshav Kant Sahu, Chairman          | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member                 | - Present |
| 4. Dr. Afaque Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on August 31, 2019.
2. Members of the Staff Council informed about their allotted syllabus progression of M.Sc. I and M.Sc. III semesters. Details are as follow :

Name of the Faculty	Class	Syllabus Progression (%)
Dr. Afaque Quraishi	M.Sc. I	70
	M.Sc. III	70
Dr. Nagendra K. Chandrawanshi	M.Sc. I	35
	M.Sc. III	40
Dr. Shubhra Tiwari	M.Sc. III	30
Dr. Jai Shankar Paul	M.Sc. I	70
	M.Sc. III	20

3. The Chairman of the council has informed that the school will be going to organize a National Seminar during January 2020.
4. Prof S.K. Jadhav also proposed to the council for organizing the upcoming National Seminar of Aerobiology in the department during the next session. All the present members agreed on the proposal.
5. Dr. Afaque Quraishi intimated to the council about an excursion trip for M.Sc. students during October or November 2019.
6. Chairman of the department purchase committee intimated about the progression of departmental purchase (chemicals, glassware, etc.) of the current session.
7. The council of Chairman also intimated about the Ph.D. Entrance Exam-2019, which was conducted on 24<sup>th</sup> Sept 2019 and the result will be declared soon.
8. A vote of thanks has been given by the Secretary, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. Keshav Kant Sahu	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. S.K. Jadhav	Member	
Dr. Afaque Quraishi	Member	
Dr. Kamlesh Shukla	Member	