

# PT. RAVISHANKAR SHUKLA UNIVERSITY RAIPUR

## MINUTES OF MEETING

### Joint meeting of IQAC & Coordinators of Committee

The joint meeting of IQAC and coordinators of different committees was held on February 02, 2021 in the Vice-Chancellor Secretariat. The Honourable Vice-chancellor addressed the meeting and following work components and responsibilities have been assigned for the committees. The committees will submit their suggestion and minutes to the University.

Following member were present-

- Prof. Keshari Lal Verma - Vice-Chancellor, Pt. R.S.U., Raipur
- Prof. Girish Kant Pandey - Registrar, Pt. R.S.U., Raipur
- Dr. A.K. Gupta - Professor, SoS in Life Science, Pt. R.S.U., Raipur
- Dr. K. K. Ghosh - Professor, SoS in Chemistry, Pt. R.S.U., Raipur
- Dr. S. Sengupta - Librarian, Pt. Sunder Lal Sharma Library, Pt. R.S.U., Raipur
- Dr. R. Venugopal - Professor & Head, SoS in Physical Education, Pt. R.S.U., Raipur
- Dr. Swarnlata Saraf - Professor & Director, UIOP, Pt. R.S.U., Raipur
- Dr. Maya Verma - Professor & Head, SoS in Lib. & Infor. Science, Pt. R.S.U., Raipur
- Dr. B. S. Thakur - Professor & Head, SoS in Mathematics, Pt. R.S.U., Raipur
- Dr. A. Parganiha - Professor, SoS in Life Science, Pt. R.S.U., Raipur
- Dr. S. J. Daharwal - Associate Professor, UIOP, Pt. R.S.U., Raipur
- Dr. Rajeev Choudhary - Professor, SoS in Physical Education, Pt. R.S.U., Raipur
- Dr. S.K. Jadhav - Professor, SoS in Biotechnology, Pt. R.S.U., Raipur
- Dr. A. K. Shrivastava - Professor & Director, Institute of Management, Pt. R.S.U., Raipur
- Dr. Sanjay Tiwari - Professor & Head, SoS in Electronics & Photonics, Pt. R.S.U., Raipur
- Dr. M.K. Deb - Professor, SoS in Chemistry, Pt. R.S.U., Raipur
- Dr. Shams Parvez - Professor & Head, SoS in Chemistry, Pt. R.S.U., Raipur
- Dr. Ninad Bodhankar - Professor, SoS in Geology & WRM, Pt. R.S.U., Raipur
- Dr. Aditi Poddar - Professor, SoS in Life Science, Pt. R.S.U., Raipur
- Dr. Ashok Pradhan - Professor, SoS in Anthropology, Pt. R.S.U., Raipur
- Dr. Shailendra Saraf - Director, IQAC, Pt. R.S.U., Raipur

#### 1. Core Committee:

The committee will coordinate with the SSR committee for the collection data/Information required for the preparation of SSR and validation of the same. The core committee will take the necessary action for the timely submission of SSR and

other relevant documents. The committee will also coordinate onsite visit of the NAAC Peer Team

**2. Research Promotion Cell:**

The committee will prepare a policy document for the promotion of research, capacity building for project writing, research paper writing and development of an innovation ecosystem in the university. The committee will also suggest measures to be taken for smooth implementation of research projects funded by extra mural research funding agencies.

**3. Review of CBCS (Choice Based Credit System):**

The committee will review the CBCS system implemented by the University and suggest different measures to be adopted by the University as a road map for its implementation in real spirit.

**4. Implementation of the Outcome-Based Learning and Blended Learning:**

The committee will suggest the mechanism to identify the issues and initiative required to develop and implement outcome based learning and blended mode of learning in order to institutionalize the process in the University.

**5. Develop mechanism to quantify the revision in the syllabus:**

The University revises the syllabus from time to time but the mechanism to quantify the same is not adopted so far. The committee will suggest and prepare the guidelines for the Board of Studies of different subjects to quantify the percentage change in the syllabus.

**6. Review of Examinations and Reforms:**

The committee will highlight the changes/modifications in the examination system during the assessment period and prepare a note for the reform to be adopted by the University in near future.

**7. University – Industry Partnership:**

The committee will suggest effective mechanisms for the University-Industry Partnership. The committee will interact with different organizations like MSME, Chamber of Commerce etc, and try to mobilize funds and resources for the development of the University.

#### **8. Vision Committee:**

The committee will review the existing vision document of the University and submit a contemporary vision document for the consideration and adoption by the University

#### **9. Research and Consultancy:**

The committee will sensitize all stakeholders about the research & consultancy and promotion of paid consultancy and other issues related in this regard.

#### **10. Alumni Association**

The Alumni association will initiate efforts to prepare an exhaustive database, prepare a list of Alumni achievers in the society and arrange regular meetings of Alumni association. The efforts are also expected to mobilize the funds for the Institution building.

#### **11. MoU's and Collaboration:**

The committee will collect the document of all existing MoU's and suggest a mechanism to review the existing MoU's. The committee will also suggest measures to initiate for the promotion culture of MoU's in the SoS/Institute.

#### **12. Training and Placement cell:**

The committee will submit a report with suggestions for the effective placement and training of students and evolve a mechanism to connect with different prospective employers.

#### **13. Feedback Cell:**

The NAAC has implemented a Student Satisfaction Survey (SSS) in the guidelines. The committee will look after the Student Satisfaction Survey related issues and sensitize the students for their effective participation in the online Student Satisfaction Survey (SSS) after the submission of SSR. The committee will also continue with the feedback analysis of the stakeholders.

#### **14. Maintenance and development of infrastructure:**

The total campus development plan will be prepared by the committee for the consideration by the University.

**15. Renewable energy and green audit Cell:**

The committee will initiate effort to institutionalize the mechanism for green and energy audit and coordinate the implementation of renewable energy in the campus.

**16. Incubation Centre:**

The committee will develop the Policy required for effective implementation and establishment of the incubation centre.

**17. AQAR Committee:**

The committee already submitted AQAR 2018-19 and is under process of submission of AQAR 2019-20 and the same is expected within a month's time. The committee will prepare AQAR for 2020-21 in the month of July-August and coordinate with the SSR committee, to ensure any conflict of data.

**18. NIRF Committee:**

The committed is under the process of submission of data for 2019-20

**19. SSR Committee:**

The committee will prepare the draft of SSR and other relevant documents for the timely submission of the same. The committee will sensitize all the stakeholder for data management/ Proper documentation and submission of the same to IQAC.

**20. IPR Cell**

The IPR Cell will initiate capacity building activities and sensitize all stakeholders about the IPR issues as per the objectives of Regulation 181 (IPR – Policy)

  
23.2.21  
Registrar

**Copy to:**

1. Secretary to Vice-Chancellor, Pt. Ravishankar Shukla University, Raipur
2. PA to Registrar, Pt. Ravishankar Shukla University, Raipur
3. Director, IQAC, Pt. Ravishankar Shukla University, Raipur
4. All Heads of the SoS/ Director of Institute
5. All Concerned
6. Finance Controller

**REGISTRAR**  
Pt. Ravishankar Shukla University  
RAIPUR (Chhattisgarh)