

**Pt. Ravishankar Shukla University**  
**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the meeting of IQAC**  
**June 24, 2023**

A joint meeting of the Internal Quality Assurance Cell (IQAC) and Dean's was held on 24 June 2023 at 13:00 in the Vice-Chancellor's Secretariat. Following Members attended the meeting:

S. No.	Name	Status	Designation with Address
1.	Prof. Sachchidanand Shukla	Chairperson	Vice-Chancellor, Pt. Ravishankar Shukla University, Raipur
2.	Prof. A.K. Gupta	Member	Professor, School of Studies in Life Science, PRSU, Raipur
3.	Prof. K. K. Ghosh	Member	Professor, School of Studies in Chemistry & Director, Centre for Basic Science, PRSU, Raipur
4.	Prof. Reeta Venugopal	Member	Professor, School of Studies in Physical Education & Director, Centre for Women Studies, PRSU, Raipur
5.	Prof. Kavita Thakur	Member	Professor, School of Studies in Electronics & Photonics, PRSU, Raipur
6.	Prof. Preeti K Suresh	Member	Professor, University Institute of Pharmacy & Director, Human Resource Development Centre, PRSU, Raipur
7.	Prof. L.S. Gajpal	Member	Professor, School of Studies in Sociology, PRSU, Raipur
8.	Dr. Afaque Quraishi	Member	Associate Professor, School of Studies in Biotechnology, PRSU, Raipur
9.	Dr. Sunil Kumeti	Member	Assistant Professor, School of Studies in Economics, PRSU, Raipur
10.	Prof. M.L. Naik	Member	Member, Executive Council, PRSU, Raipur
11.	Dr. Shailendra Kumar Patel	Registrar	Registrar, Pt. Ravishankar Shukla University, Raipur
12.	Prof. Ashish Kumar Shrivastava	Member	Professor, Institute of Management, PRSU, Raipur
13.	Prof. Rajeev Choudhary	Member	Member, Executive Council & Dean, Students Welfare, PRSU, Raipur
14.	Dr. S. Sengupta	Member	Librarian, Pt. Sundarlal Sharma Library, PRSU, Raipur
15.	Mr. Narendra Verma	Member	Deputy Registrar, Examination. Pt. Ravishankar Shukla University, Raipur
16.	Prof. Mitashree Mitra	Member	Former Professor & Head, SoS in Anthropology, PRSU, Raipur
17.	Prof. Ravindra Brahme	Member	Member, Executive Council, PRSU, Raipur
18.	Mr. Shankar Lal Kunjam	Member	PS to Vice Chancellor, Pt. Ravishankar Shukla University, Raipur
19.	Prof. Arti Parganiha	Director	Professor, School of Studies in Life Science, PRSU, Raipur
20.	Prof. Aditi Poddar	Dean, Life Science	Professor, School of Studies in Life Science, PRSU, Raipur
21.	Prof. Vyas Dubey	Dean, Science	Professor, School of Studies in Statistics, PRSU, Raipur
22.	Prof. Sanjay Kumar	Dean, IT	Professor, School of Studies in Computer Science and IT, PRSU, Raipur
23.	Dr. Tapesh Chandra Gupta	Dean, Commerce	Professor, Govt. J Yoganandam Chhattisgarh College, Raipur
24.	Prof. S.J. Daharwal	Dean, Technology	Professor, Institute of Pharmacy, PRSU, Raipur
25.	Prof. Shail Sharma	Dean, Arts & Humanities	Professor, School of Studies in Literature and Languages, PRSU, Raipur

*Ad-*  
30.6.2023

*Sum*  
30/6/23

The meeting of Internal Quality Assurance Cell (IQAC) started with the welcome of the Chair, members of the reconstituted IQAC, and the Deans. The Vice Chancellor informed the members about the 4<sup>th</sup> Cycle Assessment of the PRSU going to be held from 20-22 July 2022.

The following business was transacted:

1. Confirmation of minutes of IQAC meeting held on July 19, 2021

**Decision:** Minutes confirmed except the decision taken at point no. 3 [Further it was decided that a separate cell will be constitute in the University Administration office].

2. Reporting of Activities of the IQAC concerning 4th Cycle of Accreditation:

**Decision:** The members were informed about the different steps taken for the 4<sup>th</sup> Cycle of Accreditation of the PRSU, namely IQA submission, constitution of SSR committee, constitution of various committees, Self Study Report (SSR) submission, completion of data verification & validation (DVV), and the NAAC Peer Team Visit.

3. Reporting of Activities of IQAC

**Decision:** The Director of IQAC appraised various activities & initiatives and the same was put on record.

- i. Submission of AQAR for the academic sessions 2020-2021 and 2021-2022: The members were informed that the AQAR for the academic sessions 2020-2021 and 2021-2022 were submitted online to the NAAC portal.
- ii. Internal Academic and Administrative Audit for the sessions 2020-21, 2021-22, and 2022-23: The internal audit report of the academic and administrative units was presented by the Director and discussed in detail. It was decided that the university will take a note of the recommendation, and necessary steps will be initiated.
- iii. Mock Team Visit 9-10 May 2023: The members were informed about the successful organization of the Mock Team Visit held on 9-10 May 2023.
- iv. Constitution of various committees: The members were informed about the constitution of various committees for smooth organization of NAAC Peer Team Visit.
- v. Preparation of Academic-Research Score Sheets for recruitment of Faculty: Academic-Research Score Sheets prepared by the IQAC were presented by the Director, IQAC. Score Sheets prepared for the Direct Recruitment and Career Advancement Scheme (CAS) for Science and Social Science for different levels were discussed in detail.
- vi. Action taken on recommendations of NAAC peer team during the 3rd cycle assessment: Action taken by the IQAC on the recommendations of NAAC peer team during the 3rd cycle assessment were discussed at length. Honorable Chairperson gave important suggestions on it.

4. Preparation for the NAAC Peer Team Visit:

**Decision:** The members were informed about the preparation for the NAAC Peer Team Visit, such as 2<sup>nd</sup> Round Mock Team Visit [5-6 July 2023], final visit schedule of the peer team, presentation of PowerPoint and documents by UTDs and administrative sections, etc.

5. Faculty wise presentations by the Heads of the Departments/Deans of Faculty:

**Decision:** Tentative visit schedule of the peer team sent by the NAAC office was presented to the Deans. In the tentative visit schedule, there is a slot for the faculty wise presentations by the Heads/Deans of Faculty. The Deans were requested to prepare the presentation accordingly.

6. Any other matter with the permission of the chair

**Decision:**

- i. The Honorable Chairperson suggested creating a sister body of the Full Board IQAC. The sister body will consist of the internal members of the Full Board IQAC. The sister body


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30.6.2023

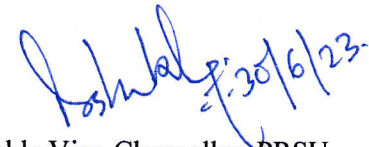
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30/6/23

should convene a meeting every month and minutes will be approved by the Full Board IQAC. Additionally, the Honorable Chairperson recommended that the meeting of the Full Board IQAC should be held at least four times per year.

- ii. It was also suggested that four Assistant Professors will assist the IQAC for successful organization of the activities of the IQAC. They will attend all the meetings of the sister body and the Full Board IQAC. Director, IQAC proposed names of Dr. Sunil Kumeti, SoS in Economics; Dr. Govind Sahu and Dr. Bhanushree Gupta, Center for Basic Sciences; and Dr. Indrapal Kharbal, SoS in Chemistry, for approval.

Director, IQAC, proposed a vote of thanks to the Chair and the members.

  
30.6.2023  
Director, IQAC, PRSU  
Raipur 492010 (C.G.)  
Pt. Ravishankar Shukla University  
Director, IQAC  
Pt. Ravishankar Shukla University  
Raipur 492010 (C.G.)

  
30/6/23  
Honorable Vice-Chancellor, PRSU  
Chairperson  
Vice-Chancellor  
Pt. Ravishankar Shukla University  
Raipur (C.G.)