

25.06.2025

A meeting of the Internal Quality Assurance cell (full Body) under the Chairmanship of Hon'ble Vice-Chancellor was held on 25.06.2025 at 11.00 AM in the VC secretariat.

The following members attended the meeting:-

Prof. S.N. Shukla, Hon'ble V.C.

Prof. Girish Chandel;

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Shukla 25/6/25

Prof. AMBER Vyas

Amber 25/6/25

Prof. Kallol K. Ghosh

Kallol 25/6/25

Dr. Ashok Mishra

Ashok 25/6/25

Dr. Indrajit Karbhari

Indrajit 25.06.25

Dr. Gopinath Prasad Sahu

Gopinath 25/06/2025

Ajay Kumar

Sunil Kumar Kumari

Sunil 25/6/25

Bhanubhai Gupta

Bhanubhai 25/6/25

Shubhangi

Shubhangi 25/6/25

Dr. Purnima Kumari

Purnima 25.06.2025

Dr. Neel K. Suresh

Neel 25/6/25

Dr. A.K. Gupta

A.K. Gupta 25/6/25

Dr. Mitashree Mishra

Mitashree 25/6/25

Reeta Veerangopal

Reeta 25/6/25

Dr. A.K. Sinha

A.K. Sinha 25/6/25

Dr. Rajeev Choudhary

Rajeev 25/6/25

L.S. Gajpal

L.S. Gajpal 25/6/25

Dr. B. S. Thakur

B. S. Thakur 25/6/25

Prof. N. Bodhanekar

N. Bodhanekar 25/6/25

Shankar Lal Kurjan

Shankar Lal Kurjan 25/6/25

Arth Parganika

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### Agenda and Proceedings:

1. **Approval of Previous Meeting Minutes:** The minutes of the IQAC meetings (Full Board and Internal Members) held on 24th January 2025, 16th April 2025, and 20th May 2025 were presented by the Director, IQAC and approved unanimously by all members.
2. **Activities/ Initiatives of the IQAC for the Upcoming NAAC Peer Team Visit:** The Director, IQAC informed the members about the following preparation for upcoming NAAC Peer Team Visit:
  - a. **Presentation by UTDs and Administrative Sections:** The IQAC Director informed the members that two rounds of presentations by the University Teaching Departments and Administrative Sections were reviewed by the Review Committee. The Review Committee gave important suggestions to the University Teaching Departments and Administrative Sections to improve the presentations in alignment with the NAAC criteria.
  - b. **Report on Preparedness Assessment Visits:** The Review Committee that conducted visits to various University Teaching Departments, Administrative Sections, and physical facilities submitted their comprehensive report to the IQAC. The report's findings regarding infrastructure readiness, documentation, and compliance were discussed at length.
  - c. **Review of Qualitative Metrics of all Seven Criteria:** The IQAC Director informed the members that qualitative metrics of all seven criteria were discussed with various teams of faculty members and administrative staff in interactive mode. Feedback was given on improving presentations, documentations, interaction, and benchmarking processes.
3. **Academic and Administrative Audit:** The members were informed about the conduct of the Academic and Administrative Audit (AAA) for the session 2023-24. The comprehensive reports submitted by the visiting audit teams, along with their observations and suggestions for quality enhancement, were presented and deliberated upon. It was resolved that the recommendations of the audit teams will be further discussed in a meeting with all Heads of Departments to facilitate appropriate follow-up actions and improvements.
4. The Director, IQAC, apprised the members
5. **Future Plan of Action:**

The following academic and administrative activities were proposed and endorsed by the members for strengthening institutional quality and stakeholder engagement:

#### For Faculty Members:

- Hands-on Workshop on Transforming Education Through Digital Learning: MOOC Development
- Conference on Indian Knowledge System (IKS) in collaboration with IKS Center, PRSU

#### For Non-Teaching Staff:

- Capacity Building on Digital Governance & Office Automation
- Seminar on Role of Administrative Staff in Quality Assurance
- Workshop on Stress Management and Mental Wellness at the Workplace

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**For Research Scholars:**

- Orientation on Research Ethics and Plagiarism Awareness
- Workshop on Intellectual Property Rights and Patent Filing
- Seminar on Intellectual Property Rights (IPR) and Patent
- Training on AI Tools for Academic Writing and Literature Review
- Capacity Building on Digital Content Creation and Copyright Compliance
- Workshop on Referencing, Citation, and Avoiding Inadvertent Plagiarism

**6. Institutional Initiative:**

- The members were informed that in future the university will participate in the World Rankings to position PRSU on the global academic map.

The Hon'ble Vice-Chancellor concluded the meeting by expressing his appreciation for the active participation and valuable insights shared by all members present. He emphasized the collective responsibility of every stakeholder - academic, administrative, and support staff - in preparing the institution for the forthcoming NAAC Peer Team visit.

The meeting ended with the vote of thanks.

  
Director, IQAC, PRSU

  
Honorable Vice-Chancellor, PRSU  
Chairperson