

Pt. Ravishankar Shukla University,

Raipur (C.G.), India 492010

Curriculum & Syllabus

B. Com -M. Com Integrated

(Semester System)

Semester: I-II

Session: 2025-26

Approved By

Board of Studies

: Commerce Committee

Date

: 7 October 2025

Name of Members

:1. Prof. Shantanu Paul (Dean)

2. Prof. G. K. Deshmukh (Course Coordinator),

3. Dr. Sunita Dubey

4. Dr. Dewashish Mukherjee

5. Dr. Mona Chawhan

DISCIPLINE: FACULTY OF COMMERCE

Course Structure for Semester I and II

Wes. 2025-26

| Semester | Category& Paper Code | Subjects/Paper Titles | L | Т | P | Credits | Max. Marks |
|----------|-------------------------|---|---|---|------|---------|----------------------|
| , | Core-01 | Fundamental of Accounting | 3 | 1 | | 4 | 100 |
| | Core-02 | Business Law | 3 | 1 | | 4 | 100 |
| | Core-03 | Business Economics | 3 | 1 | | 4 | 100 |
| FIRST | GE-01 | ICT or (Choose any one from Pool in Other | 3 | 1 | | 4 | 100 |
| | | Faculty as per rule) | | | | | |
| | AEC-01 | Environmental Studies | 1 | 1 | 1 11 | 2 | 50 |
| | VAC-01 | Concept of Business OR(Choose any One from Pool Group) | 1 | 1 | | 2 | 50 |
| | | TOTAL CREDIT & TOTAL MARKS | | | | 20 | 500 |
| | Core-04 | Business Accounting | 3 | 1 | | 4 | 100 |
| - | Core-05 | Business Mathematics | 3 | 1 | | 4 | 100 |
| | Core-06 | Business Environment | 3 | 1 | | 4 | 100 |
| | GE-02 | MIS or (Choose any one from Pool in Other Faculty as per rule) | 3 | 1 | | 4 | 100 |
| SECOND | AEC-02 | English Language | 1 | 1 | | 2 | 50 |
| | SEC-01 | Accounting For Every One OR (Choose any one from Pool Group) | 1 | 1 | | 2 | 50 |
| | Ţ | OTAL CREDIT & TOTAL MARKS | | | | 20 | 500 |
| | | | | | | 40 | 1000 |

03/10/2025

- 10·28

4how h

FACULTY OF COMMERCE **COURSE CURRICULUM**

| Program : B.com-M.Com Integrated Program | | : Introduction m Integrated | Semester- I | Session: 2025-2 | 26 | |
|---|-----------------------|---|--|--|------------------|--|
| 1 | Con | rse Code | Core 01 | | | |
| 2 | | rse Title | Fundamental of Account | ting | | |
| 3 | | rse Type | Core | | | |
| 4 | _ | requisite (if any) | As | s per program | | |
| 5 | 1 | rse Learning comes (CLO) | Explain the process and methods of financial decision making Identify appropriate financial theory and techniques to solve various corporate financial problems. Identify fundamental concepts of generally accepted accounting principles and can also Identify challenges of accounting Classify capital and revenue concept, understand basic principles, concepts and conventions of financial accounting Construct final accounts of firm and apply various aspects of computerized accounting system. | | | |
| 6 | | dit Value | | urs-learning & Observatio | | |
| 7 PART | | al Marks Content of the Cours | Max. Marks : 100 | Minimum Passing M | arks :40 | |
| ANI | - р. То | | | eriod)-60 periods (60 Hours) | | |
| Un | | <u> </u> | Topics (Course Contents | | No. of Period | |
| I | | Branches of Accounti Conventions. Accoun | oduction: Development, Denning, Basic Accounting Principating standard: National &Index of the accountancy professional standard: | ples Concept and ternational. Brief History | 15 | |
| I | | Accounting Transa Books of original Reco (including GST Transa | ction: Concept of Single a ords, journal, ledger, Sub div saction) and Trial balance. depreciation. Depreciation of | vision of Journal cash book Depreciation accounting; | 15 | |
| Account, Balance reserves. Rectific | | Account, Balance Sh | nufacturing Accounts, Tradeet, Adjustment Entries wis of Errors: Classification of ect on profit. | th various provision and | 15 | |
| IV Computerized Acco Application (using any recording transactions accounts, Trial balance | | Computerized Accordance Application (using any recording transaction accounts, Trial balance and shutting a Comparation according transaction accounts, Trial balance and shutting a Comparation according to the comparation of the comparation | ounting System-Theoretically popular accounting softwass; preparing reports, cashoe, Profit and loss account, my, Backup and Restore data | re); Creation of Vouchers; book, bank book, ledger Balance Sheet. Selecting of a Company. | 15 | |
| Ko Wo | ey ords | Accounting, National, Ir | nternational, Contribution, Doulation, Suspense Account, Comparison, Suspense Account, Compariso | ble Entry System, Journal, Depr | reciatio | |

PART-C:Learning Resource

Text Books, Reference Books and Others

Text Books Recommended:-

- 1. Shukla S.M.; Financial Accounting; Sahitya Bhawan Publication; Agra. (Hindi & English Medium)
- 2.Karim&Khanuja; Financial Accounting; SBPD Publishing House; Agra.(Hindi & English Medium)
- 3. Agrawal & Mangal; Financial Accounting Universal Publication (Hindi Medium)

Note: Learners are advised to use latest edition of text books.

Reference Books:

- 1.Gupta, R.L. and Radhaswamy, M; Financial Accounting Sultan Chand and Sons, New Delhi,
- 2. Monga J.R. Ahuja Girish and Sehgal Ashok: Financial Accounting; Mayur Paper Back, Noida,
- 3. Shukla M.C. Grewal T.S. and Gupta ,S.C.: Advanced Accounts; S. Chand & Co. New Delhi.
- 4. Singh B.K. Financial Accounting; Wisdom Publishing House, Varanasi.

On line Resources: * eResources/ebooks and elearning portals:

https://indianaccounting.orgiecontent book finance.

https://onlinecourses.swayam2.ac.in/nou24 cm02/

Jittps://youtu.be/v-djL7SPw4c?si=qRK dBVZ2Iob99EV

https://onlinecourses.swayam2.ac.in/aic20 sp60/preview

https://youtu.be/v-djL7SPw4c?si=ciRK dBVZ2lob99

PART -D: Assessment and Evaluation

Suggested Continuous Evaluation Methods: Maximum Marks: 100 Marks

Continuous Internal Assessment (CIA):

30 Marks

End Semester Exam. (ESE):

70 Marks

| Continuous Internal Assessment(CIA): (By Course Teacher) | Internal Test/Quiz-(2): 20 & 20 (Assignment/Seminar): 10 Total Marks - 30 | Highest Marks out of the Two Test/Quiz + obtained marks in Assignment shall be considered against 30 Marks | | | | |
|--|---|---|--|--|--|--|
| End Semester | Two Section :- A & B SectionA:Q.1-Objective-10x1=10Marks; Q.2 | | | | | |

Exam.(ESE):

ShortAnswertype-5x4=20 Marks

Section B: Descriptive answer type (its. 1 out of 2 from each unit-4x10=40 Marks

B.com-M.Com Integrated Program FACULTY OF COMMERCE COURSE CURRICULUM

| Progr | m-M.Com Integrated | Semester- I | Session: 2025-26 | | | |
|--------|---|--|---|--------------|--|--|
| | Course Code | Core-02 | | | | |
| 1 | | Business Law | | | | |
| 2 | Course Title | Core | | | | |
| 3 4 | Course Type Pre-requisite (if any) | Core | As per program | | | |
| 5 | Course Learning Outcomes (CLO) | Demonstrate the basic concepts terms & provisions of business law. Classify various types of contract and illustrate the related case studies. Interpret the regulation governing the Contract of Sale of Goods. Discuss the laws governing partnership and legal consequences of the transactions and other actions in relation with the partnership, and examine contractual obligations and provisions governing limited liability partnership. Explain the significant provisions of the Negotiable Instrument Act and provisions of the Consumer Protection Act to protect the interest of the consumers. | | | | |
| 6 | Credit Value | 4 Credits Credi | t= 15 Hours-learning & Observ | vation | | |
| 7 | Total Marks | Max. Marks: 100 | Minimum Passing Ma | arks : 40 | | |
| PART- | -B: Content of the Cour | rse | | | | |
| | Total No. of Teaching-learn | ing Periods (01 Hr. per | period)-60 Periods(60 Hours) | No. of | | |
| Un | it | Topics (Course Contents) | | | | |
| I | acceptance, Capacity | of parties to contract, void, Performance of | ract classification; offer and free consent, considerations, Contract, and Discharge of | Period 15 | | |
| II | Special contracts: In of Agency- Meaning | ndemnity &; Guarante | e, Bailment and pledge; Law Agency, Types of Agents, | 15 | | |
| III | Sale of Goods Act (1 of Goods, Conditions | 930): Definition, Sale & Warranties, Sale by | &; Agreement to sale, Types Non-owners, Unpaid Seller, | 15 | | |
| IV | CIF, FOB and Ex-Ship Contracts. The Consumer Protection Act 2019 Negotiable Instrument Act 1881: Negotiable Instrument Act (1881) Definition of Negotiable instrument; Feature; promissory note; Bill of exchange cheque; Holder and holder in the due course; crossing of a cheque, types of crossing; Negotiation; dishonor and discharge of negotiable instrument, Limited Liabilities Partnership Act 2008. | | | | | |
| Key Wo | | Law of Contract, Special Contract, Sale of Goods Act, Consumer Protection Act, Negotiable Instrument Act, Limited Liabilities Partnership Act. | | | | |

Jun 110125



PART-C:Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:-

- 1.Shukla &Sahaya, Sahitya Bhawan Publication, Agra(Hindi Medium)
- 2.Prof.R.C.Agrawal,SBPD Publication, Agra (HindiMedium)
- 3.Dr.0.P.Gupta, SBPD Publication, Agra (English Medium)
- 4. Dr. G.K. Varshney: Business Law; Sahitya Bhawan Publication Agra (English Medium)
- 5.Dr.B.K.Singh&Dr.A.Tiwari, Business Regulatory Framework, SBPD Publications (Hindi Medium)
- 6.R.L.Naulakha, Business Law, Ramesh Book Depo, Jaipur (Hindi Medium)
- 7.Dr.Arun Kumar Gangele, Business Regulartory Framework, Ramprasad &Sons,(Hindi Medium)

Note: Learners are advised to use latest edition of text books.

Reference Books:

- 1.Kuchal M.C. Business Law: Vikas publishing house, Delhi. (Hindi & English Medium)
- 2. Kapoor N.D.: Business Law; Sultanchand& Sons, New Delhi. (English Medium)
- 3. Chandha P.R.: Business Law; Galgotia New Delhi. (English Medium)

On line Resources: * e-Resources/e-books and e-learning portals

https://onlinecourses.swayam2.ac.in/nou24 cm11/preview

https://www.toppr.com/guides/business1law/

https://www.youtube.com/watch?v=BZshaldOlUo

https://www.youtube.com/watch?v=HrF9D2V8Ixk

https://www.youtube.com/watch?v=o12BXgF-P48

PART-D: Assessment and Evaluation

Suggested Continuous Evaluation Methods: Maximum Marks Continuous Internal Assessment (CIA):

End Semester Exam. (ESE):

100 Marks 30 Marks 70 Marks

| Continuous Internal Assessment(CIA): (By Course Teacher) | Internal Test/Quiz-(2): 20 & 20 (Assignment/Seminar)- 10 Total Marks - 30 | Better Marks out of the Two Test/Quiz + obtained marks in Assignment shall be considered against 30 Marks |
|--|--|--|
| End Semester Exam.(ESE): | Two Section: - A & B Section A: Q.1.0bjectivel0x1=10 Marks;Q.2 Section B: Descriptive answer type qts., 1 or | .Short Answer type-5x4=20 Marks at of 2 from each unit-4x10=40 Marks |

FACULTY OF COMMERCE **COURSE CURRICULUM**

| PART-A: Introduction Program: B.com-M.Com Integrated Program | | Semester- I | Session : 2025-2 | 6 | | |
|--|---|--|----------------------------|--------|--|--|
| 1 | Course Code | Core-03 | | | | |
| 2 | Course Title | Business Economics | | | | |
| 3 | Course Type | Core | | | | |
| 4 | Pre-requisite (if any) | | s per program | | | |
| 5 | Course Learning Outcomes (CLO) | Demonstrate how different economic systems function and evaluate implications of various economic decisions. Understand how consumers try to maximize their satisfaction by spending on different goods. Analyze the relationship between inputs used in production and the resulting outputs and costs. Analyze and interpret market mechanism and behaviour of firms and response of firms to different market situations. Discover various facets of pricing under different market situations. | | | | |
| 6 | Credit Value | 4 Credits Credit= 1. | ation | | | |
| 7 | Total Marks | 7.5 | | | | |
| ART | | | | | | |
| | | | period)-60 Periods (60 Hou | ırs) | | |
| Unit | | Topics (Course Contents) | | No. of | | |
| = | | | · | Period | | |
| Ι | Naurogi, Gopal Krishna Go Business Economics: Me and Responsibilities of a b Market Demand Analys Changes in Demand, Dem | Brief history and Contribution of Indian Economists: Kautilya, Dada Bhai Naurogi, Gopal Krishna Gokhle, Dr. Gadgil, V K RV Rao, Amartya Sen. Business Economics: Meaning, Definition, objective and nature &Scope, Role and Responsibilities of a business Economist. Market Demand Analysis: Meaning of Demand and Determinants of Demand, Changes in Demand, Demand Function Law of Demand, Types of Demand and | | | | |
| II | Consumer Behaviour an Law of Diminishing marg technique, Price Line or Bu Concept of Elasticity of De | Consumer Behaviour and Elasticity of Demand: Utility Analysis of Demand, Law of Diminishing marginal utility & Consumer Surplus, Indifference Curve technique, Price Line or Budget Line, Concept of Elasticity of Demand, Importance, Types, Calculations of different concepts of Elasticity, Methods of measurement of Price Elasticity of demand | | | | |
| III | Stock and Flow, Determine Production Function: a) | Production Analysis: Meaning of Supply and Supply function, Concepts of Stock and Flow, Determinants of Supply, Law of Supply, Changes in Supply, Production Function: a) Law of Variable Proportions b) Law of Returns to | | | | |
| IV | Scale, Economies and Diseconomies of Scale Market Morphology and Equilibrium of the Firm and Industry: Meaning, Classification and Types of Market, Market structure formed on the basis of perfect and imperfect competition, Price and output determination under Perfect Competition, monopoly, Discrimination Monopoly, Monopolistic Competition, Oligopoly | | | | | |
| | Competition, Oligopoly | , | | | | |

PART- C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:-

- 1. Dr. V.C. Sinha; SBPD Publishing House, Agra. (Hindi English and Hindi Medium)
- 2.Dr. Jai Prakash Mishra, Sahitya Bhawan Publication, Agra. (Hindi and English Medium)
- 3. M. L. Jhingan, Vrinda publication, Delhi. (English and Hindi medium)
- 4.Dr. J. K. Jain, Madhya Pradesh Hindi Granth Academy: Bhopal. (Hindi medium)

Note: Learners are advised to use latest edition of text books.

Reference Books:

- 1. Ahuja, H. L New Delhi: Sultan Chand Publishing House, Delhi
- 2. Koutsoyannis, A. London: Palgrave Macmillan.
- 3. Chaturvedi, D. D., & Gupta, S. international Book House Pvt. Ltd.. New Delhi:
- Kennedy, M. J., Himalaya Publishing House. Mumbai:

On line Resources: * e-Resources/e-books and e-learning portals:

https://onlinecourses.swayam2.ac.in/imb24 mg06/preview

https:J/www.businesseconomics.in/

https://www.wallstreetmojo.com/business-economics/

https://www.youtube.comiplaylist?list=PLgC10 Xv-BGirAq0r-hU8e-N

https://www.youtube.com/watch?v=9kai9P-KeNo

study material of ICAI: www.icai.org.

https://www.icsi.edu/media/website/Business%20Economic

https://www.businesseconomics.comi

PART-D: Assessment and Evaluation

Suggested Continuous Evaluation Methods: Maximum Marks- 100 Marks

Continuous Internal Assessment (CIA): End Semester Exam. (ESE):

30 Marks

70 Marks

Continuous Internal Assessment(CIA): (By Course Teacher)

Internal Test/Quiz-(2): 20 & 20 Assignment/Seminar: 10 Total Marks-30

Better Marks out of the Two Test/Quiz obtained marks in Assignment shall be considered

against 30 Marks

End Semester

Two Section :- A & B

Exam.(ESE):

Section A:Q.1-Objective 10x1=10Marks; Q.2.Short answer type-5x4=20Marks Section B: Descriptive answer type qts., 1 out of 2 from each unit-4x10=40 Marks

07/19/25

FACULTY OF COMMERCE COURSE CURRICULUM

| PAR | Г-А: І | ntroduction | | | | | |
|---|----------|---|--------------------|--|---------|--|--|
| Program: B.com-M. Com Integrated Program | | Semester-I | Session: 2025-26 | | | | |
| B.con | 1-IVI. C | om megrated Program | • | | | | |
| | , | | | | | | |
| 1 | _ | rse Code | GE-01 | | | | |
| 2 | - | rse Title | ICT | | - | | |
| 3 | + | rse Type | Generic Electiv | | | | |
| 4 | | -requisite any) | | As per program | | | |
| 5 | Cre | dit Value | 4 Credits | Credit= 15 Hours-learning & Obse | rvation | | |
| 6 | Tota | al Marks | Max. Marks: 1 | 00 Minimum Passing Ma | rks: 40 | | |
| PART | `-B: | Content of the Cou | rse | <u> </u> | | | |
| | Total | No. of Teaching-learn | ning Periods (01 | Hr. per period)-60 Periods (60 Ho | | | |
| Un | it | | Topics (Cours | e Contents) | No. of | | |
| | | | | | Period | | |
| I | | Introduction to Comp | uters-Definitions, | 15 | | | |
| - | | diagram of computer, (| | liability, memory capability, Block re | | | |
| II | [| Software, System S | oftware, Differe | 15 | | | |
| | | Computers: Analog, digital, Hybrid, General and special purpose | | | | | |
| | | 1 1 | ons of comput | ters, Introduction to Embedded | | | |
| ** | _ | software | 41 | Windows Interded C DDMC | 15 | | |
| III Fundamental of opera Concept. Fundamentals | | ating system, and Windows, Introduction of DBMS sof MS-Office | | | | | |
| IV | 7 | | | eating and editing word document, | 15 | | |
| | | | | word art, graphs, mail merge.MS- | | | |
| - | | | | Formatting in cell and text, | | | |
| | | Functions-Creating ch | arts and Graphs | | | | |
| | | | | | | | |

Books Recommended:

- 1.Long, L. Computers, Englewood Cliffs, New Jersey, Prentice Hall Inc.
- 2. Summer, M. Computers Concepts and Uses., Englewood cliffs, New Jersey, Prentice-Hall Inc. Reference Books:
 - 1. Burch, John and Grudnitski Gray. Information Systems: Theory and Practice, New York, John
 - 2. David, Van Over. Foundation of Business Systems. Fort Worth, Dryden.
 - 3. Estrada, Susan. Connecting to the Internet. Sebastopol, CA, O' Reilly.

FACULTY OF COMMERCE COURSE CURRICULUM

| | | | PART-A: Introduc | Session:2025 | -26 |
|---|--------|---|--|---|------------------|
| Progi | ram: | | Semester-I | 36331011.2023 | -20 |
| .com-N | M. Con | n Integrated Program | | | |
| 1 | Cou | rse Code | AEC-01 | | |
| 2 | Cou | rse Title | Environmental Studies | | |
| 3 | Cou | rse Type | Ability Enhancement C | ourse | |
| 4 | | -requisite any) | As per Requirement | | , |
| 5 | Cou | rse Learning comes (CLO) | CO 01: Relate the basic conce CO 02: explain environmenta CO 03: develop skills in envi CO 04: examine correction m | ronmental measurement easures of the environment | |
| 6 | Cre | dit Value | 2Credits Credit—151 | Hours-Teaching-Learnin | 5 |
| | T-4 | al Marks | Max.Marks:50 | MinimumPassing | Marks:20 |
| 7 PART | 1 10 | Compart of the Cou | rco | | |
| PAKI | Total | No of Teaching-lear | ning Periods (01Hr.perpe | eriod-30Periods(30Hou | rs) |
| Un | | 10101 | Topics (Course Contents) | | No. of Period |
| I | | 2. Biodiversity-conce | components of the environmer pt, types, and measures about o-Geo Chemical Cycle ecosystem | nt its protection | 7 |
| II Alterations in Environ 1. Concept and comp 2. Air pollution and n 3. Water pollution an | | 2. Air pollution and m | ment: nent of the pond ecosystem easures for its control I measures for its control mate change, and possible me | asures | 7 |
| Soil composition at Water analysis me Water analysis me | | Soil composition an Water analysis met Water analysis met | ironmental Components d methods of its analysis hods for DO, BOD,COD hods for pH, TDS, Turbidity, Sa environment factors-PM-10, Pl | ilinity and Alkalinity M-2.5,NO2,O3 | 8 |
| IV Application Measures 1. Useful microbes to 2. Useful microbes to | | Application Measures 1. Useful microbes to 2. Useful microbes to 3. Concept of biodegi | o control water pollution o control soil pollution radation | | 8 |
| | | 4. Concept of phyto i | emediation | 9 | |

PART-C:LearningResources

TextBooks,ReferenceBooksandOthers

Text Books Recommended -

- 1. Ecology and Environment, 8th Edition, P.D.Sharma, Rastogi Publication, Meerut.
- 2. Environmental Biology, 2rd Edition, P,D.Sharma, Rastogi Publication, Meerut.
- 3. Environmental Biology and Toxicology, 2"d Edition, P.D.Sharma, Rastogi Publication, Meerut.
- 4. Environmental Studies, 1' Edition, S. V.S.Rana, Rastogi Publication, Meerut.
- 5. Environmental Biotechnology, P¹ Edition, S. V. S. Rana, Rasto.i Publication, Meerut.

Online Resources-

e-Resources / e-books and e-learning portals

| 1 | | | | |
|---|---|---|--|---|
| PART:D: -As | ssessmentandEvaluation | | | |
| 1 00 | ntinuousEvaluationMethods:Maxim IternalAssessment (CIA): Exam. (ESE): | 50Marks 15Marks 35Marks | | |
| Continuous Internal Assessment: (CIA): (ByCourse Teacher) | InternalTest/Quiz (2): Assignment/Seminar+Attendance: TotalMarks- | 10&10 05 15 | | Bettermarksoutofthetwo Test/Quiz + obtained marks in Assignment shall be considered against 15 Marks. |
| End Semester Exam.(ESE): | Two Sections: A and B Section A: Q1 Objective 05 x 1 = 05 Type 5 x 2 = 10 marks Section B: Descriptive answer ty each unit-4 x 2= 20 marks. | | | |

2.10.25 1.10.25 Mhawh 7.10.2)



FACULTY OF COMMERCE **COURSE CURRICULUM**

| | PART-A: Introduction Program: B.com-M.Com Integrated Program | | Semester- I | Session: 20 | 25-26 |
|---|--|---|--|--|---------------|
| 1 | Cou | ırse Code | VAC-01 | | |
| 2 | | ırse Title | Concept of Business | | |
| 3 | Cou | ırse Type | Value Added Course | | |
| 4 | Pre | -requisite (if any) | Ası | per program | |
| 5 | 1 | rse Learning comes (CLO) | Analyze business operations and scale, evaluating size and scope effectively. Demonstrate anunderstanding of business promotion strategies and growth mechanisms. Identify various business structures and comprehend their implications. Develop awareness of social responsibility, ethical principles, and their significance in business practices. | | |
| 6 | Cre | dit Value | | Hours-learning & O | |
| 7 | Tota | al Marks | Max. Marks: 50 | Minimum Passing | Marks: 20 |
| PART | - B: | Content of the Cou | rse | pried) 30 Period (30) | Hours) |
| Uni | | No. of Teaching-lear | ning Periods (01 Hr. Per Pe Topics (Course Contents) | eriou) 30 i criou (30 : | No. of |
| Uni | IL | | Topics (Course Comens) | | Period |
| I | | Business Unit and S Business Combination | usiness, Business Underta Scale of Operations, Promons, Scientific Managementure & Forms of Business O | otion of Business, nt, Rationalization, | 8 |
| II | | Business & environ | nment, Approaches towards relationship of 7 nent, Components & types of Environments | | |
| III | | | ty & Business Ethics, Rationale of concept & 8 sponsibility, emerging concepts of Doctrine of | | |
| IV | | | | fference between | 7 |
| Key Words Business Undertakings, Size of a Business Unit and Scale of Op- Promotion of Business, Business Combinations, Scientific Manageme Location, Structure & Forms of Business Organization, Business E | | | | ns, Scientific Manag | gement, Plant |

7.10.25 Mul 110125 Mhawl 7.10.25

PART- C: Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:-

- S.A. Sherlekar, Modern Business Organization and Management (Himalaya Publishing
- Y.K. Bhushan, Fundamental of Business Organization & Management (S Chand Publishers)
- Basu, C.R., Business Organization and Management, Tata Mcgraw Hill, Publishing House, New Delhi, Chhabra, T. N. Business Organisation and Management. Sun India Publications. New Delhi.
- Vasishth, N., & Rajput N. Business Organisation & Management. Kitab Mahal. Delhi. Note: Learners are advised to use latest edition of text books.

Reference Books:

- Redmond James, Robert Trager, media organization and management -, Biztantra, New Delhi
- Business Environment Text and Cases By F. Cherunilam (Himalaya Publication House)
- Kaul, V. K., Business Organisation Management. Pearson Education.

On line Resources: * e-Resources/e-books and e-learning portals:

Online Resources:

https://www.leanmethods.com/

https://sol.du.ac.in/library/

https://www.wto.org/

- 1) Designing the Organization: From Strategy to Organizational Structure (Course)
- 2) Understanding Modern Business & Organisations (Future Learn)
- 3) Managing the Organization: From Organizational Design to Execution (Course)

| | - | - | | | | | - | | | 4: | ~ ** | |
|---|--------------------|------|-------|---|----------|-------|-----|------|------|------|-------|----|
| | | | * | A | | and | 4.1 | 70 | 111 | 9111 | | |
| D | A | D.I. | _ 1) | Λ | sessment | ulliu | | , 4t | * ** | | · · · | ٠. |
| 1 | $\boldsymbol{\mu}$ | | -1/ | | 303311 | | | | | | - | _ |
| | | | | | | | | | | | | |

| PART -D Assessment Suggested Continuous Ex- Continuous Internal Asse End Semester Exam. (ESI | 50 Marks 15 Marks 35 Marks Better Marks out of the Two | |
|---|---|--|
| Continuous Internal Assessment:(CIA) (By Course Teacher) | Internal Test/Quiz-(2): 10 & 10 Assignment/ Seminar + Attendance: 05 Total Marks- 15 | Test/Quiz+ obtained marks in Assignment shall be considered against 15 Marks |
| End Semester Exam. (ESE): | Two Section: A & B Section A: Q.1. Objective -5x1=05 Marks; Q Section B: Descriptive answer type qts out of | .2 Short ans.type-5x2=10Marks. 2 from each unit -4x5=20 Marks |

110125 Mhauh

B.com-M.Com Integrated Program FACULTY OF COMMERCE **COURSE CURRICULUM**

| DADT | -A: Introduction | COURSE CORRICC | | The state of the s | | |
|--|--|--|--|--|--|--|
| TANA | A ESCENTIA DELL'ARCHITECTURA DI CONTROLLA PARTICIA DI CONTROLLA CO | Semester- II | Session: 2025 | 5-26 | | |
| Program B.com | n : -M.Com Integrated Program | | | | | |
| 1 | Course Code | Core 04 | | | | |
| 2 | Course Title | Business Accounting | | THE CONTRACT CONTRACT OF THE PERSON OF THE P | | |
| 3 | Course Type | Core | | | | |
| 4 | Pre-requisite (if any) | As | per program | /* · · · | | |
| 5 | Course Learning Outcomes (CLO) Understand concept of partnership and can prepare finance statements of partnership firm. Explain the accounting technique related to disposal of a and payment of liabilities. Utilize various methods of accounting for hire purchastransactions. Identify main sources of Income and learn the technique preparing Income and Expenditure account from Reand Payments account and also able to prepare Balance of Understand concept of branch accounting and prepare accounts on the basis of different methods. | | | purchase technique of om Receipts alance Sheet. repare the | | |
| | Credit Value | 4 Credits Credit- 15 Hours-learning & Observation | | | | |
| <u>6</u> 7 | Total Marks | Max. Marks: 100 | Minimum Passing M | arks : 40 | | |
| | C + CAba Cou | **** | | | | |
| A ZAKKA | Total No. of Teaching-lear | ning Periods (01 Hr. per p | eriod) 60 Period (60 Fic | No. of | | |
| Uni | t | Topics (Course Contents) | Period 15 | | | |
| I | Firm, Partnership Dec | ed, Final Accounts of a Firm, Admission of a partner, | | | | |
| II | Dissolution of a par | tnership firm, Amalgama partnership firm into limit | tion of partnership ed liability Company. | 15 | | |
| III | Accounting for Hir ledger account in the large value items incl | e books of Hire Venders and Hire purchase for luding Default and repossession. Accounting for | | | | |
| | Installment Purchas | Trading Institutions: A | Accounting for Inland | 15 | | |
| Branches: Concept accounting aspects, branch final accounting preparation of conscious accounts. | | of dependent and In debtor's system, stock ants system and whole blidated profit and loss at the dependent of the dependent o | and debtor's system, esale basis system. | | | |
| Key | Partnership, Firm, Installment Purchase, | Deed, Amalgamation, Li Non Trading Institutions | mited Liability, Hire-P , Departmental Accoun | urchase, ts | | |

PART- C:Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:-

1.Shukla S.M., Sahitya Bhawan Publication ;Agra..(Hindi & English Medium)

2.Gupta, R.L. and Radhaswamy. M; Sultan Chand and Sons , New Delhi.

3.Karim &Khanuja; SBPD Publishing House; Agra.(Hindi & English Medium)

4. Agrawal & Mangal; Universal Publication (Hindi Medium)

Note: Learners are advised to use latest edition of text books.

Reference Books:

1. Monga J.R. Ahuja Girish and Sehgal Ashok: Mayur Paper Back, Noida.

2. Shukla M.C. Grewal T.S. and Gupta ,S.C.: S. Chand & Co. New Delhi. (English Medium)

3.SinghB.K., Wisdom Publishing House, Varanasi.

portals: On line Resources: * e-Resources/e-books and e-learning https://indianaccounting.orgjecontent book finance.

https://onlinecourses.swayam2.ac.in/nou24 cm02/ https://youtu.be/v-djL7SPw4c?si=qRK dBVZ2lob99EV

https://onlinecourses.swayam2.ac.infaic20 sp60/preview

https://youtu.be/v-d1L7SPw4c?si=qRK dBVZ2lob99

PART-D: Assessment and Evaluation

100 Marks Suggested Continuous Evaluation Methods: Maximum Marks 30 Marks Continuous Internal Assessment (CIA): 70 Marks

| Collingons internar | 1 100 | | | , 0 | 1.200 | | | |
|---------------------------|---|--------------------|--------------------|-----------------------------------|---------|------|-----------------|--------------|
| End Semester Exam. | (ESE): | 20 & 20 | Better | marks | out | of | the | two |
| Continuous interest | Internal Test/Quiz -(2): Assignment/Seminar- Total Marks- | 10 30 | Test/Qu Assignr | iz+obtaine nent sh 30 Marks | all be | | narks consid | in dered |
| End Semester Exam. | Two Section :- A & B | -10x1=10Mar | ks; Q.2-S | hortAnswe | ertype- | 5x4= | = 20 M)=40M | arks arks |

(ESE):

SectionA:Q.1-Objective-10x1=10Marks; Q.2-ShortAnswertype Section B : Descriptive answer type qts.,01 out of 02 from each unit-4x10=40Marks

7.60.25 ym 170125 Alhou

FACULTY OF COMMERCE COURSE CURRICULUM

| DART | -A : Introduction | | Session: 202 | 25-26 | |
|--------------------------------|---|--|-----------------------------|--|--|
| Progra | | Semester-II | Session: 202 | 43-40 | |
| Progra B.com | -M.Com Integrated Program | | | | |
| D, c o | | | | | |
| | | | | and the second s | |
| 1 | Course Code | Core -05 | | | |
| 2 | Course Title | Business Mathematics | | | |
| 3 | Course Type | Core | per program | | |
| 4 | Pre-requisite | | - | | |
| | (if any) | Evaluation (| of business mathematical te | chniques to | |
| 5 | Course Learning | golve problems. | | percentage and | |
| | Outcomes (CLO) | Solve the ratio, pro | portion, value | | |
| | | Solve the ratio, pro- determine its application | oss arising out of business | transactions. | |
| | | Evaluate the profit of its Describe the practical | al application related | to commission | |
| | | | | ound interest. | |
| | | Solve numerical computation Solve numerical computation | inons quiekly and say | | |
| | , | 4 Credits Credit= 1: | 5 Hours-learning & O | bservation | |
| 6 | Credit Value | Max. Marks: 100 | Minimum Passing | Marks: 40 | |
| 7 Total Marks Wax. Warks 200 | | | | | |
| PART | B: Content of the Cou | rning Periods (01 Hr. per per | eriod)-60 Periods(60 | Hours) | |
| | | ning Periods (01 Hr. per period)-60 Periods (60 Hours) Topics (Course Contents) No. of | | | |
| Ur | | • | | Period | |
| | Vedic mathematics | s:-Brief history of Vedic m | athematics in Indian | 15 | |
| , | 1 | mothods and practice OI | duick calculation of | | |
| | 14:-1:-04: | ion, division, square and squematics, method of quick ve | iale foot of hamsels | | |
| | through Vedic math | ematics, method of quick ve | infourion of une | | |
| | from Digit Sum. | tion:-Meaning, Characteristics | s, Methods of Solving | | |
| | Equation in Two V | ariables-Graphical, Substitut | ion, Elimination and | | |
| | Cross Multiplication. | | | | |
| | | withmatian Simple and | Compound interest- | 15 | |
| I | Basic Financial A | Arithmetic: Simple and concept of real and nomin | | - | |
| | difference between | simple interest and compou | nd interest, practical | | |
| | problems related to i | nterest, time, rate, principal a | and amount. | | |
| | Logarithm and A | antilogarithm-Practical use | of logarithm and | | |
| - | antilogarithm table. | | rithmatic Average | 15 | |
| I | | netic-I-Ratio & Proportion, A | millione Average, | • • | |
| 1 | Percentage. V Commercial Arithm | netic-II-Commission, Broker | age, Discount, Profit | 15 | |
| | and Loss. | | * | | |
| K | ev Vedic Maths, Simult | aneous Equation, Simple & | & Compound Interest, I | ogarithm and | |
| | ords Antilogarithm, Ratio | , Proportion, Average, Perce | ntage, Commission, Bro | okerage, | |
| | | | | | |

7.10.25

Jun 110) 25

ART- C:Learning Resources

Text Books, Reference Books and Others

- Text Books Recommended:-1, Dr.S.M.Shukla,&Dr.S.K.Jain,Sahitya Bhawan Publication,Agra (Hindi & English Medium)
- 2.Dr. Karim & Agrawal, Business Mathematics SBPD Publishing house, Agra(Hindi &English Medium)
- 3. Agrawal Dr. Mahesh, Business Mathematics Ramprasad and sons Bhopal

Note: Learners are advised to use latest edition of text books.

Reference Books:

- 1.Magar Dr. Abhilasha, Business Mathematics Himalaya publication Mumbai
- 2. Sancheti& Kapoor, Business Mathematics Sultan chand and sons New Delhi
- 3. Sharma J.K., Business Mathematics IK International pvt. Ltd. New Delhi
- 4.KumarMrityunjay, Business Mathematics S. Chand Publishing New Delhi

On line Resources: * e-Resources/e-books and e-learning

| On line R | inecourses, swayam2, ac | in/nou24 cm | 08/preview |
|------------|-------------------------|--------------|---------------|
| https://on | ww.geektonight.com/bus | iness-mathen | natics-notes/ |
| https://ww | w.geektonight.com/ods | -ka/toythook | \$/642 |

https://open.umn.edu/opentextbooks/textbooks/642

https://byjus.com/maths/business-mathematics/ https://www.youtube.com/watch?v=FWj2joeVKEU

| End Semester Exam. (ES | t and Evaluation valuation Methods: Maximosessment (CIA) : | 20 &20 10 30 | | the two arks in considered |
|------------------------|---|--------------------|---------------------------------|----------------------------------|
| , , | Two Section :- A & B | | s; Q.2-Short Answer type-5x4=20 | Marks :40 Marks |

End Semester

Section A:Q.1-Objective -10x1=10Marks; Q.2-Short Answer type-5x4=20Marks Section B : Descriptive answer type qts. 1 out of 2 from each unit-4x10=40 Marks Exam.(ESE):

m 110/25 Miliand

FACULTY OF COMMERCE COURSE CURRICULUM

| DART. | A: Introduction | | | | |
|--|---|--|---|--|--|
| Program: B.com-M.Com Integrated Program | | Semester-II | Session: 2025-26 | | |
| 1 | Course Code | Core -06 | | - Company of the Comp | |
| - 1 | Course Title | Business Enviro | onment | | |
| 3 | Course Type | Core | | | |
| 4 | Pre-requisite | | As per program | | |
| 7 | (if any) | | Lie between environment and | business | |
| 5 | Course Learning Outcomes (CLO) | Understand relationship between environment and business. Demonstrate and develop conceptual frame work of business environment and generate interest in international business. Indentify the nature of local business environment and its component. Demonstrate govt. policies and different roles for emergence, upliftment and smooth functioning of business organization. Extend knowledge of Industrial Policy and NITI AYOG | | | |
| | G. Pattaling | 4 Credits | Gradit 15 Hours-learning & Obser | vation | |
| | 6 Credit value Marks: 100 Minimum Passing | | | KS: 40 | |
| 7 PART | | | | irc) | |
| PARI | otal No. of Teaching-learn | ning Periods (01) | Hr. per period)-60 Periods (60 Hou | No. of | |
| Unit | | Topics (Course Contents) | | | |
| macro environment. analysis and strategic | | management. Man iness. Objectives a | nment-internal, external, micro and cture of industry, environmental aging diversity. Scope of business, and the uses of study. Process and | 15 | |
| II | Foreign Portfolio Inve | f Growth: Inflation | on, Parallel Economy, Industrial Foreign Direct Investment (FDI), ro, Small and Medium Enterprises | 15 | |
| III | (MSMEs) Govt. Policies: Expo | ort-Import Policy, Monetary & Discrete Policy, ization, Globalization, Demonetization, Disinvestment. of Indian Economic Planning: NITI AAYOG. Industrial | | | |
| IV International Environment: Trends in World Trade & The Problems Developing Countries, Foreign Trade & Economic Growth, Internation Economic Groups: GATT, WTO, UNCTAD, World Bank, IMF, TRIPS, TRIN Regional Trade Agreements: European Union (EU), ASEAN, SAARC, NAFTA | | | D, World Bank, IMF, TRIPS, TRIMS on (EU), ASEAN, SAARC, NAFTA | 15 | |
| Key W | To i Continue and | ements: European Union (EU), ASEAN, SAARC,NAFTA t, Economic Problem of Growth Govt. Policies, Economic Planning, rnational Environment, International Economic Group, Agreement or | | | |

147.0.28

FART,-C:Learning Resources

Text Books, Reference Books and Others

Text Books Recommended:-

- 1. Sinha V.C., Business Environment, SBPD Publications Agra, (Hindi & English)
- 2.Dr.J.P.Mishra, Shahitya Bhawan Publication, Agra(Hindi Medium)
- 3. Singh Ranjeet ,Business Environment, Kalyani Publishers New Delhi.
- 4. Upadhyay Sharma Dayal, Business Environment (Hindi), Ramesh Book Depot Jaipur
- 5. Singh, Dr. S.K., Business Environment (Hindi), Sahitya Bhawan Publication Agra.
- 6. Jain Dr. S.C., Business Environment (Hindi), Kailash PustakSadan, Bhopal
- 7. Joshi Rosy, Kapoor Sangam, Business Environment (Hindi), Kalyani Publishers New Delhi.

Note: Learners are advised to use latest edition of text books.

Reference Books:

- 1. Sheikh Saleem, Business Environment, Pearson.
- 2. Francis, Cherunilan, Business Environment, Himalaya Publishing House.
- 3. Gupta C.B., Business Environment Sultan Chand & Sons.
- 4. Paliwar Veena Keshav, Business Environment, PHI Learning Private Limited, Delhi.

On line Resources: * e-Resources/e-books and e-learning portals:

https://onlinecourses.swayam2.ac.in/imb24 mg33/preview

https://euankosh.ac.in/handle/123456789/3142

https://www.youtube.com/watch?v=Q1yw7Tchsc8 https://www.youtube.com/watch?v=9jUHXPGEBEM

https://www.youtube.com/playlist?list=PLJtJv03aaWe2oQxrJov7CfDFDC3aebxi

| PART-D: Assessment Suggested Continuous Eve Continuous Internal Asses | aluation Methods: Maximu ssment (CIA) : | m Marks | 100 Marks 30 Marks 70 Marks | |
|---|---|---------------------|--|--|
| End Semester Exam. (ESE) Continuous Internal Assessment: (CIA)- (By Course Teacher) | Internal Test/Quiz: (Assignment/Seminar): Total Marks- | 20 & 20 10 30 | Better marks out of the two test/quiz+ obtained marks in Assessment shall be considered against 30 Marks | |
| End Semester Exam.(ESE): | Two Section: - A & B Section A: Q.1-Objective -10x1=10 Marks; Q.2-Short Answer type-5x4=20Marks Section B: Descriptive answer type qts. 1 out of 2 from each unit-4x10=40 Marks | | | |

7.10.25 7110125

FACULTY OF COMMERCE COURSE CURRICULUM

| | | | COUNDECO | | |
|---|-------------------------|---------------------------------|---|---|---------|
| PART | | troduction | Semester-II | Session: 2025-26 | |
| | Y Co | rogram: m Integrated Program | Semester 11 | | |
| B.com- | -м. со | m integrated Program | | | |
| | | | | | |
| 1 | Cour | rse Code | GE-02 | | |
| 2 | Cour | rse Title | MIS | (GE) | |
| 3 | Cou | rse Type | Generic Elective | e (GE) | |
| 4 | | requisite | | As per program | |
| | (if a | • | | Credit= 15 Hours-learning & Obse | rvation |
| 5 | <u> </u> | lit Value | | | ks: 40 |
| 6 | Tota | l Marks | Max. Marks: 10 | 00 William 1 assing 1720 | |
| PART-B: Content of the Course Total No. of Teaching-learning Periods (01 Hr. per period)-60 Periods (60 Hours) No. of | | | | | |
| | Total 1 | No. of Teaching-lear | ning Periods (01 Hr. per period)-00 1 ends | | |
| Un | it | | Topics (Course | Period | |
| | | | m | 15 | |
| I | | Management Informat | ion System. The sy | ystem Approach and system view of | |
| | | Lucinocc | | | 15 |
| I | | Management inform | ation system Des | sign- Defining the Problem, set information needs, Sources, | |
| | | | | | |
| | | Development and sel | ection of alternative | ve design, Gross Design, Report | |
| | | 634 | MIS: Stages of Implementation; Evaluating the system, | | |
| II | III Implementation of M | | system, Technology monitoring, Emerging opportunity | | |
| for global business | | | | | |
| | 7 | T. C. Line Crustom | for decision mal | king, Phases of Decision-making | 15 |
| I | V | Intelligence | e Design & (| Choice. Programmed V/S Non- | |
| | | Programmed Decision | ns. Overview of D | ifferent Information Systems. | |
| 1 Togrammed 2 contents | | | | | |

Books Recommended:

1.Robert G. Murdic joel E, Ross, James R. Clagget, Information Systems for Modern Management, PHI, New Delhi 2. Gordon B Davis, M.H. Olson, Management Information systems, Prentice Hall, new jersey.

Reference Books:

- 1. Jerome Kanter, Management Oriented Management Information System, PHI, New Delhi.
- 2. N. Subramaniam, Introduction to Computers, Himalaya, Mumbai.
- 3. P.K. Sinha, Computer Fundamentals, BPB, New Delhi 110/25 Whand 11/0/25

FACULTY OF COMMERCE

COURSE CURRICULUM

| gram: | | PART-A: Introduct | Session:2025 | 5-26 | | |
|--|---|--|-------------------------------|----------------|--|--|
| Ü | | Semester-II | 5622101117072 | D-4U | | |
| ······································ | Integrated Program | | , | | | |
| Cour | rse Code | AEC-02 | AEC-02 | | | |
| Cou | se Title | English Language | | | | |
| Cou | rse Type | Ability Enhancement Co | ourse | | | |
| | requisite | As per Requirement | | | | |
| 5 Cou | nny) rse Learning comes(CLO) | in day-to-day life Analyze the power critically appreci | er of imagination and c | creativity and | | |
| 6 Cre | edit Value | 2Credits Credit—15 | Hours-learning and obs | | | |
| 7 To | tal Marks | Max.Marks:50 | MinimumPassin | gMarks:20 | | |
| | C C C. | ourse | : 1.20Demiods(20Ho | urc) | | |
| Tota | ll No. of Teaching-le | arning Periods (01Hr. perpe | erioa-superioas(so <u>lio</u> | No. of | | |
| Unit | , | Topics(Course Contents | J | Period | | |
| Ī | Anita Desai: Rabindranath | nolakia: Baa- My Mother- A Pe A Devoted Son n Tagore: The Home Coming | erson, A Woman | 8 | | |
| II | Poetry: | rdsworth: The Solitary Reaper | | | | |
| | 2. Robert Lee I | Frost: Stopping by the Woods | on a Snowy Evening | 5 | | |
| 111 | 2. Writing a Bio | Place or a Person ographical Sketch | | 8 | | |
| | | Event or Experience | | 7 | | |
| IV | Writing Skills: Word Formation, lo Coordination and s Grammar: 1. Articles 2. Tenses | dioms and Phrases subordination, One Word Subst | titutes | | | |
| Key Word | Love, admire, alone, a | devote, solitary, frozen lake, darkest | evening. | 10/25 | | |
| | | | 1 10 - 1 | | | |

ART—C: Learning Resources

Text Books Reference Books and Others

Text Book:

- 1. Flamingo: A text book for college students publication: Macmillan Publishers. Reference Books:
- 2. EssentialEnglishGrammar,2"dEdition by Raymond Murphy, Cambridge Publication.
- EnglishGrammarinuse5"Edition by Raymond Murphy, Cambridge Publication
- 4. Advanced English Grammar by Martine Hewings Cambridge University Press.

Online Resources—

- k e-Resources/e-books and e-learning portals
 - https://enelishsummarv.com/devoted-son-summary-anita-desai/
 - https://litmarked.com/the-homecoming-by-rabindranath-tagore-summary/ ii)
 - littus://www.litcharts.coin/poetry/williain-vorilsworth/tire-solitary-reaper iii)
 - httos://www.sparknotes.coin/poetry/frost/section10/ iv)
 - https://www.wikihow.com/Write-a-Biographical-Sketch
 - https://www.study.com/learn/lesson/composition-writing-rules-format.html v) vi)
 - https://www.thelearninglab.com.sq/blog/2021/02/how-to-write-anvii) impressive-composition/

PART-D: Assessment and Evaluation

Suggested Continuous Evaluation Methods:

Maximum Marks: 50 Marks

Continuous Internal Assessment (CIA):15 Marks

End Semester Exam (ESE):35Marks

| Internal Assessment (CIA): | Assignment/Seminar+ Attendance- | Better marks out of the two Test /Quiz + obtained marks in Assignment shall be considered against 15 marks |
|----------------------------------|---------------------------------|--|
| (By Course Teacher) End Semester | Two section – A & B | rk; Q2. Short answer type-5x4-20Marks s. L out of 2 from each unit-4x10-40 Marks |

FACULTYOFCOMMERCE COURSE **CURRICULUM**

| | Γ-A:Introduct | | Session:2025-26 | | |
|--|--|---|---|--------|--|
| rogra | am: ·M.Com Integrated Pro | Semester-II | | | |
| 5.00111- | W.Com megrated Fre | | | | |
| | | 270.04 | | | |
| 1 | Course Code | SEC-01 | ne | | |
| 2 | Course Title | Accounting for Every 0 | rso. | | |
| 3 | Course Type | Skill Enhancement Cou | s per program | | |
| 4 | Pre-requisite | | | | |
| | (if any) | Understand accoun | ting principles and transaction | | |
| 5 | Course Learning Outcomes (CLO) | | es. atements manually and using the | | |
| | Outcomes (GEO) | as fruoro | | | |
| | | Interpret the annua | l report and financial | | |
| | | disclosure effective | numerical financial information. | | |
| | | • Analyze textual and 2Credits Credit—151 | lours-learning&Observation | | |
| 6 | Credit Value | Zcreuits create 251 | | | |
| 7 | Total Marks | Max.Marks:50 | MinimumPassingMar | ks:20 | |
| | - C + of th | e Course | | | |
| IAKI | Total No. of Teachin | g-learning Periods (01Hr.perpe | eriod-30Periods(30Hours) | No. of | |
| Un | | Topics(Course Contents) | | Period | |
| I | objectives an organizations, and utilities, s | Accounting: Accounting—Meaning, d relevance to business esta and individuals. Accounting information ources of accounting information. Account, Asset, Liability, Capi, Profit, Surplus, Loss, Deficit. D | mation: meaning, users Some Basic Terms — tal, Expense, Income, | 8 | |
| 11 | Transactions a transactions an Recording of t Account; Rule transactions; transactions. | nd recording of transactions: Feature devents, Basis of recording — volume ransactions: Personal account, Reas for Debit and Credit; Double En Preparation of Ledger, Cash | nchers and another basis. Account and Nominal try System, journalizing Book including bank | 7 | |
| III | III Preparation of Financial Statements: Fundamental Accounting Equation; Preparation of Trial Balance; Concept of revenue and Capital; Preparation of Trading and Profit & Loss Account, Balance Sheet. | | | 7 | |
| IV Computerized Accounting Systems: Computerized Accounts by using any popular accounting software: Creating a Company; Configure and Features settings; Creating Accounting Ledgers and Groups; Creating Stock Items and Groups; Vouchers Entry; Generating Reports - Cash Book, Ledger Accounts, Trial Balance, Profit and Loss Account, Balance Sheet, Cash Flow Statement. Selecting and shutting a Company; Backup and Restore data of a | | | mpany; Configure and s and Groups; Creating nerating Reports - Cash d Loss Account, Balance | 8 | |
| | Words Accounting, Transactions, Financial Statements, Computerized Systems, | | | | |
| KeyW | ords Accounting Tra | nsactions.FinancialStatements Con | nputerizedSystems, | 1 | |

PART-C:LearningResources

TextBooks,ReferenceBooksandOthers

TextBooks Recommended:-

- Siddiqui,S.A.New Delhi:Laxmi,PublicationsPvt.Ltd.,
- $Sehgal, D. Financial\ Accounting.\ New Delhi: Vikas Publishing House Pvt., Ltd.,$
- Arora, M.N. Management Accounting, Vikas Publishing House, New Delhi, Arora, M.N. Management Accounting, Vikas Publishing House, New Delhi, Management Accounting House, New Delhi, Management House, New Delhi, Mana
- Dr.S.M.Shuk1a,ShahityaBhawanPublication,Agra,(Hindi&EnglishMedium)
- Dr. Karim& Khanuja, SBPD Publishing House, Agra (Hindi& English Medium)
- Note:Latesteditionoftextbooksmaybeused.

ReferenceBooks:

- $Tulsian, P.C. New Delhi: Tata McGraw\ Hill Publishing, Co. Ltd.,$
- Mukharji, A., & Hanif, M. New Delhi: Tata, McGraw Hill Publishing Co. Ltd., And Market Mark
- Maheshwari, S.N.& Maheshwari, S.K.NewDelhi:, Vikas PublishingHousePvt.Ltd.,
- Khan, M.Y. and Jain, P.K. Management Accounting. McGraw Hill Education., All Control of the Co
- Hat field, L. Accounting Basics. A mazon Digital Services LLC.,
- Horngren, C.T., Sundem, G.L., Elliott, J.A., & Philbrick, D.London: Pearson Education.

OnlineResources:*e-Resources/e-booksande-learningportals:

https://accountingforeveryo_secom/defintive-g_uide-

b_0okkegping/httos'//accountineforevervonecom/

https-//www.courseraorz/collections/accounting-for-beginners

https/www.taxmann.com/virtualbooks/product/9699-accounting-for-everyone-ee-4-ugcf-virtual-book

httos://www.accounting.com/resources/basic-accounting-terms/

PART:D:-Assessment and Evaluation

| PART:D:-As: | sessment and Evaluation ntinuous Evaluation Methods:Maxim | | Marks |
|---|--|---------------------------------|--|
| Suggested Con Continuous In | iternal Assessment (CIA): | Marks Marks | |
| End Semester | Exam.(ESE): | 10&10 | Retter marks out of the two |
| Continuous Internal Assessment: (CIA): (By Course | Internal Test/Quiz(2): Assignment/Seminar + Attendance: Total Marks- | 05 15 | Test/Quiz + obtained marks in Assignment shall be considered against 15 Marks. |
| Teacher) End Semester Exam.(ESE): | Laboratory/Field Skill Performance: Assessment A-Performed the Task based on lear B-Spotting based on tools (written) C-Viva-Voce (based on Principle/tech | ned skill-20 Marks -10 Marks | Managed by Coordinator as per Skilling |

1101 25 Marsh