

FORM FOR CLAIM OF FELLOWSHIP / HRA OF PROJECT FELLOW UNDER SPECIAL ASSISTANCE PROGRAM (SAP)

1. UGC File No.: _____
2. Name of University: _____
3. Name of Department: _____
4. Name of Project Fellow: _____
5. Date of Birth/Age at the time of Joining: _____ / _____ / _____
6. Date of Joining: _____ / _____ / _____
7. Category (Tick any one): Gen SC ST OBC PH
8. Academic Qualifications:

Title of Degree	Marks / Grades Obtained	M. Phil.	Ph. D.
		Yes / No	Yes / No

9. Whether GATE/GPAT/NET Qualified: Yes / No
10. Date of Advertisement: _____ / _____ / _____
11. Name of Newspaper(s): _____
12. Date of Interview: _____ / _____ / _____
13. No. of Candidates that appeared _____
14. Recommendation of selection Committee: _____
15. Date of Resignation of previous P.F., If any: _____ / _____ / _____
16. Claim of Fellowship @ ₹ _____ +HRA @ ₹ _____ as per Central Govt. Norms (UC to be submitted separately)

Claim	Period of Claim	No. of Complete month(s) and day(s)	Total Claim of Amount (₹)	Remarks (if any)
Fellowship		Month: Days:		
HRA		Month: Days:		
		Grand Total:	₹	

17. **Certified that:**

- a) All the norms of UGC guidelines for SAP/MRP have been strictly followed for selection of the Project Fellow and constitution of the Selection Committee. All the relevant documents of the Project Fellow have been verified and properly retained as record and related documents shall be produced to UGC as and when asked for. Any misinformation on the part of the university / department will be liable to terminate the said programme.

- b) Mr./Ms./Mrs. _____ is paying House Rent of ₹ _____ and is eligible to draw HRA @ ₹ _____ p.m. as per university rules

OR

Mr./Ms./Mrs. _____ has been provided accommodation in the Hostel. But he/she could not be provided with single seated flat type accommodation as recommended by the Commission, hostel fee @ ₹ _____ p.m. w.e.f. _____ is being charged from him / her.

Co-ordinator (SAP)
Signature with seal and date

Finance Officer
Signature with seal and date

Registrar
Signature with seal and date