



पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

दूरभाष: 0771-2262802 (अकादमिक), 0771-2262540 (कुलसचिव), फैक्स-0771-2262818, 2262607

क्रमांक: 6633 / अका./ 2012

रायपुर, दिनांक: 02 / 03 / 2012

// अधिसूचना //

विश्वविद्यालय समन्वय समिति की 19वीं बैठक दिनांक 06.01.2012 में प्रस्ताव क्रमांक 3 में Ordinance No. 5 Conduct of Examinations (Remuneration for Exam work) का अनुमोदन किया गया है, जो निम्नानुसार है :-

1. The Scale of Remuneration to paper setter/examiners as follows viz:-

Approved
Rate

- | | |
|--|--------|
| (1) Faculty of Arts, Social Sciences, Science, Life Science, Commerce, Education, Physical Education, Law, Home Science, Engineering, Technology and Medicine. | |
| (1) For Ph.D. D.Sc. and D. Lit. examination | |
| (a) Reading a Thesis for Ph.D. | 800.00 |
| (b) Practical and Viva-Voce examination for Ph.D. | 400.00 |
| (c) Reading a Thesis for D.Sc. or D.Litt. | 900.00 |
| (d) Practical and Viva-Voce examination for D.Sc. or D.Litt. | 500.00 |
| (e) M. Phil Project Report Valuation and Viva-Voce. | 100.00 |
| (ii) For M.A., M. Lib. Sc., M. Ed., M. Pharma, M.Sc., P.G.D.C.A., M.Sc.(Engineering Faculty), M.Com., M.H. Sc., M.P. Ed., LL.M., M.B.A., M. Phil examinations | |
| (a) Setting of Question Paper | 400.00 |
| (b) Marking of each Answer Book. | 12.00 |
| (c) (i) Reading the Thesis/Dissertation of a candidate for M.A.(Final), M.P.Ed., M.Sc., M.Com., or M.H.Sc. | 75.00 |
| (ii) and other reading a Project Report/Field work/Field Report in a subject for M.A.(Final) and P.G.D.C.A. to each examiner | 75.00 |
| (d) Practical Examination of each candidate for M. Pharma., M.Sc., M.H.Sc., and M.Sc. (Engineering Faculty) (Previous or Final) examination (with a minimum of Rs. 200.00 to each examiner). | 8.00 |
| (e) Valuation of Dissertation, Thesis and Viva-Voce there on for each candidate at M.Ed./ M.Pharma/ M.Lib.Sc./ LL.B. examination to each examiner. | 75.00 |
| (f) Viva-Voce/Practical examination of M.A., M.Com. and LL.M. Per candidate, subject to a minimum of Rs. 200.00 to each of Internal and External examiner per centre. | 8.00 |
| (iii) For B.A., B.Sc., B.Com., B.H.Sc., LL.B., B.Ed., B.P.Ed., B.Lib., B.J.M.C., B.C.A., B.B.A., B.Pharma., D.H.M.P., B.H.M.S., Diploma in Engineering (Polytechnic) examinations; | |
| (a) Setting a Question Paper | 350.00 |
| (b) Marking of each Answer-Book. | 10.00 |

1. The Scale of Remuneration to paper setter/examiners as follows viz:-

Approved
Rate

- (c) Conducting Practical Examination per Candidate subject to minimum of Rs.200.00 to each Internal and External examiners per Centre. 8.00

(2) Faculty of Medicine:

- (i) For M.B.B.S. and B.D.S. Examinations;
- (a) Setting a Question paper 500.00
- (b) Marking of each Answer-Book in a Full paper. 12.00
- (c) Conducting Practical and Clinical examination including Viva-Voce to each of Internal and External examiners in any subject per day per examiner(with a minimum of Rs. 200.00) 10.00
- (ii) For B.Sc. Nursing examination :
- (a) Setting a Question paper 500.00
- (b) Marking of each Answer-Book in a Full paper. 10.00
- (c) Practical and Clinical examination including Viva-Voce per candidate to each of examiners (with a minimum of Rs. 200.00) 10.00
- (iii) For M.D. and M.S. Examination ;
- (a) Setting a Question paper 650.00
- (b) Marking of each Answer-Book in a Full paper. 12.00
- (c) Examining each Thesis(to each examiner) 300.00
- (d) Conducting Practical and Clinical examination including Viva-Voce per candidate (with a minimum of Rs. 200.00 to each Internal & External examiner) 50.00
- (iv) For Diploma Examinations in the Faculty of Medicine (D.C.H., D.A., D.M.R.D., D.O.M.S., D.C.P. etc :
- (a) Setting a Question paper 400.00
- (b) Examining each Answer-Book 10.00
- (c) Conducting Practical and Clinical examination including Oral test per candidate (with a minimum of Rs. 200.00 to each Internal & External examiners) per centre 10.00


(3) Faculty of Engineering :

- (i) For B.E., B.Tech., B.Arch., B.E.(P.T.D.C.) (First, Second and Third year) examinations;
- (a) Setting a Question paper 450.00
- (b) Marking of each Answer-Book 10.00
- (c) Conducting Practical examination (including Viva-Voce and Sessional course work) in each subject per candidate (with a minimum of Rs. 200.00 to each Internal & External examiners) per centre 10.00
- (ii) For B.E., B.Tech., B.Arch., B.E.(P.T.D.C.) (Fourth year) examinations;
- (a) Setting a Question paper 450.00
- (b) Marking of each Answer-Book 10.00
- (c) Conducting Practical examination (including Viva-Voce and 10.00

I. The Scale of Remuneration to paper setter/examiners as follows viz:-

**Approved
Rate**

Sessional course work) in the Mechanical or Civil or Applied Mechanical or Electrical engineering Laboratories per candidate (with a minimum of Rs. 200.00 to each Internal & External examiners) per centre	
(iii) For B.E., B.Tech., B.Arch., B.E.(P.T.D.C.)(Final year) examinations;	
(a) Setting a Question paper	450.00
(b) Marking of each Answer-Book in a full paper including sections	10.00
(c) Conducting Practical examination (including Viva-Voce and Sessional course work) in (a) Structural Engineering Design and Drawing or (b) Minor and Major Project (Civil) or (c) Mechanical Machine Design or (d) Mechanical Engineering Project or (e) Electrical Machine Design or (f) Electrical engineering Project or (g) Architectural Design Project per candidate (with a minimum of Rs. 200.00 to each Internal & External examiners) per centre	20.00
(d) Conducting Practical examination (including Viva-Voce and Sessional course work) in Mechanical Machine or Electrical engineering or Civil or Applied Mechanics laboratories per candidate (with a minimum of Rs. 200.00 to each Internal & External examiners) per centre	10.00
(iv) For M.Tech and M.E. Examinations :	
(a) Setting a Question paper	450.00
(b) Marking of each Answer-Book (minimum remuneration payable to an examiner who is not a setter shall be Rs. 100.00)	10.00
(c) Conducting Practical examination (including Viva-Voce and Sessional work etc of each examiner (with a minimum of Rs.150.00 per examination per centre	10.00
(d) Reading of Thesis/ Dissertation including Viva-Voce	300.00
(4) Faculty of Ayurveda : B.A.M.S./B.H.M.S./B.U.M.S./B.N.Y.S. examinations;	
(a) Setting a Question paper	400.00
(b) Marking of each Answer-Book	10.00
(c) Conducting Practical examination Viva-Voce examination of each candidate examiner (with a minimum of Rs.150.00 per examination.	10.00
(5) Postgraduate Degree/Diploma in Business Administration:	
(a) Setting each Question paper	300.00
(b) Marking of each Answer-Book	10.00
(6) Diploma in Russian, Diploma in Teaching and Diploma in Physical Education:	
(a) Setting each Question paper	300.00
(b) Marking of each Answer-Book	10.00
(c) Conducting Practical examination of each candidate (with a minimum of Rs.150.00	10.00



1. The Scale of Remuneration to paper setter/examiners as follows viz:-

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Rate

(7) Diploma in Phonetics, Criminology, Yogic Science, Library Science, Pharmacy and Higher Diploma in Oriental Learning examination:		
(a)	Setting each Question paper	300.00
(b)	Marking of each Answer-Book	10.00
(c)	Conducting Practical examination of each candidate (with a minimum of Rs.150)	10.00
(8) Miscellaneous:		
(i)	Head examiners to be paid remuneration @ Rs. 25.00 per Co-examiner. This fee includes remuneration for drafting of instructions, issue of models etc. No separate fee to be paid for drafting of instructions.	50.00
(ii)	For examining be answer book valued by a Co-examiner (Subject to a maximum of fifteen answer books for each Co-examiner)	The rate payable to co-examiner
(iii)	Drafting detailed memorandum of instructions for Co-examiners (Where no model answer are sent by Head Examiner and the answer books examined by Co-examiners are not re-examined by Head examiner).	400.00
(iv)	For supplying more than two but not exceeding six copies of question papers in addition to the required number of two.	20.00
(v)	For translation of paper from English to Hindi medium or other Indian Language and Vice-Versa.	100.00

Note: -

- (a) If a paper is set by two examiners the remuneration shall be divided equally between them excepting in B.Ed.
- (b) If an examiner is appointed to examine answers to a paper or papers that he has not himself set, the fee for setting the paper shall be equally divided between him and the setter of the paper.
- (c) If a paper for an examination consists of two sections, both of which are compulsory, the remuneration payable for examining each answer book in a section shall be half the remuneration prescribed for examining each answer book in the full paper.
- (d)
 1. The answer-books weighing two or more than two kilograms will be sent by the examiners to the University by railway and the railway freight charges thus incurred by the examiner in sending the packets will be paid by the University.
 2. The actual postal expenses incurred by the examiners in sending the packets of answer-books weighing less than two kilogram and also the award list to the University shall be paid by the University.
 3. An amount of Rs 25.00 only shall be paid to the local examiners for bringing of sending the answer-books and award lists to the University. 50.00
- (e) The minimum remuneration payable to any examiner for valuing answer books shall be. 50.00
- (f) Each of the examiners appointed to re-examine answer book of candidates, who have applied for revaluation shall receive a remuneration of Rs. 20.00 for each answer book revalued. 25.00
(Minimum Rs.60.00)

THE FOLLOWING SHALL BE THE RATES OF REMUNERATION FOR THE WORK RELATING TO DECLARATION OF RESULTS AND ISSUE OF STATEMENT OF MARKS OBTAINED EXAMINEES, VIZ:

S. No.	Description	(A) B.E. Part-I,II,III,IV V Exam (Revised Rate)	(B) All remaining Examinations (Revised Rate)
1	(a) Tabulation of results per hundred candidates	100.00	80.00
2	(b) Collation of results per hundred candidates	50.00	40.00
3	(c) Checker/Scrutiner and Checking/Scrutinizing per hundred candidate	40.00	30.00
4	Minimum remuneration payable to a person For:		
	(1) Tabulator	100.00	80.00
	(2) Collator	50.00	40.00
	(3) Checker/Scrutiner	50.00	40.00

- (ii) For writing of statement of marks each mark sheet. 00.70
- (iii) For Checking/Scrutinizing of statement of marks each mark sheet 00.50
- (iv) For writing of each Degree/Diploma/Certificates 3.00
- (v) For Checking/Scrutinizing of Degree/Diploma/Certificates of each checker/Scrutiner. 1.00
3. Maximum remuneration that a single person shall be entitled to draw from the University in respect of one academic session for any or all of the work mentioned under paragraph 1 above shall be Rs. 16000/-* All excess amount over and above the said limit shall lapse to the University. In case of examiner in the faculty of medicine Rs. 2000/- 25000.00
4000.00
- * Provided that where sufficient numbers of examiners are not available in any subject, the Vice Chancellor may relax the maximum limit upto Rs. 5000/- for reasons to be recorded in writing.
- 4 (i) Unless specially permitted deduction shall be made form the remuneration bills on account of the following :-
- (1) Delay in dispatch of foil/counter-foils or marks to the the registrar 10.00 for each day for each day of delay.
- (2) Delay in return of answer books, for each day of delay. 10.00
- (3) Delay in the dispatch of the report on the examination, for day of delay. 10.00
- (4) Entry of marks against wrong Roll Number, per mistake 10.00
- (5) Wrong entry of marks(e.g.35 instead of 25) per miskake. 10.00
- (6) If marks in award list differ from those shown on the Answer books, per mistake. 15.00
- (7) Omission to enter marks in award list although answer book sent, per mistake. 10.00
- (8) Omission to mark a question or part of question, per mistake 10.00
- (9) Mistake in totaling of marks, per mistake. 10.00

Note: -

(i) If any examiner commits more than three mistakes under any of the categories mentioned in the foregoing paragraph or any examiner commits mistake or mistakes by which the result of a candidate is affected, his work shall be deemed as unsatisfactory and the matter may be placed before the Executive Council for any action deemed proper.

(ii) Deductions at the following rates shall be made from the bills of the tabulators:

(a) For each mistake affecting the result. 10.00

(b) For each mistake not affecting the result. 10.00

(5) (i) The following shall be the rates of remuneration payable to persons engaged in work relating to University examination at a Centre, viz :-

(A) Theory

(1) (a) Senior Superintendent Per day (presence of the Principal during the entire period of Examination) 200.00

(i) Superintendent Per session with a maximum of per shift 125.00

(ii) Assistant Superintendent Per session with a maximum of per shift 100.00

(iii) Invigilator 75.00
Per session

(iv) Class III and Class IV staff of the College/Deptt. engaged in examination work at a centre Rs.4 & 3/- respectively per candidate for the total number of the candidates actually admitted to the examination at the centre to be distributed by the Centre Superintendent.

(v) The University will pay lumpsum grant Rs. 4.00 Per candidate registered at the examination centre subject to a minimum of Rs. 500/- per centre to cover expenses on all contingent items. The Principal/ Head of the concerned, institution shall send a utilization certificate in this respect to the University. Provided that actual expenditure will be paid for Faculties of medicine and Engineering on approved contingent items supported by vouchers. 6.00
1500.00

(B) Practical :

(i) Laboratory staff engaged in connection with practical examinations in the faculty of Arts Science, Social Science, Education, Technology and Ayurveda/ Medical/ Nursing/ Polytechnic Rs. 4.00 Per candidate actually admitted to the examination at the centre



(ii) For practical Examination in Engineering Faculty:

- (a) Mechanics and Laboratory Assistant. Rs. 8.00 per shift but not more than Rs. 75.00 per day
- (b) Helper e.g. Laboratory Attendants, peons Rs.5.00 per shift but not more than Rs. 75.00 per day

(iii) For Practical under the Medicine Faculty:-

- (1) Each Assistant to Examiners (Subject to maximum number of 4 Assistant in a subject.) Rs.15.00 per shift
- (2) Each patient examined Rs. 5.00
- (3) Technical Staff Rs. 4.00 Per examinee with a minimum of Rs. 50.00 To be divided amongst all

Provided that the following minimum amount would be payable to the staff engaged in the practical examination under the Faculty of Arts, Social Science, Life Science, Home Science, Education, Technology, Engineering Medicine and Ayurveda.

	Less than 4 Hours	4hours upto 7 hours	Two practicals Two Batches
Expert Assistant	Rs. 8.00	Rs.10.00	Rs.12.00
Laboratory Assistant	Rs. 8.00	Rs.10.00	Rs.12.00
Foreman	Rs. 6.00	Rs. 7.00	Rs.10.00
Peon/Lab Attendant	Rs. 4.00	Rs. 4.00	Rs. 7.00

Note: - (1) Expert Assistant will be appointed in the case of Post graduate Practical Examination where ever necessary.

(2) Remuneration for preparation/cleaning the Laboratory and Instruments will be paid only for one day.

(3) These rate will be made effective from _____

(C) (1) Forwarding Officer and his staff : Rs. 22.00 Per Application form forwarded 25.00

(2) For supplying all necessary materials for practical examination under Faculty of Arts(in subjects where needed) Science and Home Science namely vegetables, chemicals, dissection animals, plant, raw material etc., the Principal of the College concerned will be paid contingent charges, for which Principal will have to issue an official receipt at the rate of (a) Rs.1.00 per candidate actually appeared in under graduate examination (all subjects inclusively) and Rs.3.00 Per candidate actually appeared in post graduate examinations. 02.00 04.00

(3) For duplicating question Papers where necessary :

(a) Superintendent of Examinations Rs. 6.00 per paper

(b) Comparer Rs. 4.00 per paper

- (c) Typist for cutting the Stencil Rs. 3.00 per paper
 (d) Multigrapher for duplicating of question papers Rs. 2.00 per paper

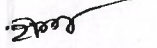
- (4) In case of a work for which no remuneration has been prescribed in the foregoing paragraphs, the rate therefore shall be determined by the Kulpati

S. N.	Nature of Confidential Work	Item in ordinance 5-17 to which this work is considered EQUIVALENT	Revised rates of Remuneration
1	To prepare the list of carry forward Marks of Candidates appearing for various examinations	Writing of statement marks.	Per candidate
2	Corrections in charts (including corrections for declaration of withheld results)	Writing of statement marks	Per candidate
3	To put the correct Roll Nos. on awards for practicals	Collection of Results	Per candidate
4	To write the foils and counter foils for marks awarded in Central Valuation	Collation of Results.	Per candidate
5	Posting of U F M and Revaluation cases & declaration of their results	Tabulation	Per candidate
6	Scrutiny of Answer Books.	-	Per Answer Book

आदेशानुसार,



कुलसचिव



क्रमांक: 6634 / अका. / 2012
 प्रतिलिपि :

रायपुर, दिनांक: 02 / 03 / 2012

01. महामहिम कुलाधिपति के प्रमुख सचिव, छत्तीसगढ़ राजभवन रायपुर,
02. सचिव, उच्च शिक्षा विभाग, छ.ग. शासन, मंत्रालय, डी.के.एस. भवन, रायपुर,
03. आयुक्त, उच्च शिक्षा संचालनालय, छ.ग. शासन, शासकीय विज्ञान महा. परिसर, रायपुर,
04. प्राचार्य, समस्त सम्बद्ध महाविद्यालय, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर,
05. स.कु.स., परीक्षा/उ.कु.स. गोपनीय/वित्त/अंकेक्षण/अधिष्ठाता छात्र कल्याण/संचालक, महाविद्यालय, विकास परिषद्/विकास, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर,
06. अध्यक्ष, समस्त अध्ययनशाला पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर,
07. कुलपति के सचिव/कुलसचिव के निजी सहायक, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर को सूचनार्थ अग्रेषित।

उप कुलसचिव (अका.)

