

Pt. Ravishankar Shukla University, Raipur Chhattisgarh

Pre Ph. D. Course Work in English

(2017-2018)

Scheme of Examination

There shall be two papers. The first will be a theory paper and the second will contain project work

S.No.	Particulars	Maximum Marks
1.	Theory Paper Research methodology and computer Applications	100
2.	Project work Dissertation/Project Script	50
	Seminar	30
	Viva	20
	Grand Total	200

Details of Syllabus

Paper I

Research Methodology and Computer Applications

Unit-I Research: Definition of Research, Aim and application of research: Types of research; Planning the assignment/thesis- Selection a topic; Reviewing the literature; Designing the Study.

Unit-II Conducting Research:

Using modern academic libraries and other information sources and services: The Central information system; Reference work- Indexes and Bibliographies, collection of abstracts; guides to research; dictionaries: Encyclopedia: biographical source, web sources.

Unit-III Referencing and plagiarism:

Reference systems, kinds of bibliography, compiling a working bibliography, evaluating sources: taking notes,

Plagiarism: Its definition, consequences of plagiarism, forms of plagiarism, copyright infringement.

Unit-IV The mechanics of Writing and Editing:

Outlining, writing drafts, the general format of a thesis, page and chapter format: the use of quotation, Documentation-preparing the list of works cited citing sources in the text according to MLA style: Editing evaluating the final product.

Unit-V Computer and Internet Basics:

MS-Word: Creating editing and formatting a document; Text entry, font, text style and alignment Understanding page layout, page set up header and footer, numbering pages; formatting paragraphs with paragraph spacing bullet and numbering; Using grammar and spell check utilities; Print preview, printing a document.

MS-Excel: Workbook, worksheets and cells; entering data in worksheet; editing and formatting data using formulas and function: generating graphs using graphs features.

MS-Power point: Working with basics for creating and delivering a power point presentation.

Introduction to Internet: Use of search engine, communication on Internet creating your e-mail address. Using e-mail facilities; surfing the Internet; Downloading and printing literature using the Internet.

Book Recommended

Anderson, Janothan, Berry H Durston and Millicent poole; Thesis and Assignment Writing, New Delhi Willey Eastern Limited 1991

Gupta Renu A course in Academic Writing New Delhi Orient Blackswan 2010

MLA Handblkk for Writers of Research papers New Delhi Affiliated East-West press Pvt. Ltd.

Nelson Stephen L The complete Reference Office Xp(TM)

Oshima A and A Hougue Introduction to Academic Writing Addison Weseley Longman

Rajaram R Basic Computer Science and communication Engineering (SCITECH)

Swates J Genre Analysis English in Academic and research settings

Cambridge CUP 1990.

Williams J M Style: Ten Lesions in Clarity and Grace Harper Collins 1994.

Paper- II
Project work

marks

This paper will consist of research components specified in the Ph.D. regulation

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| (i) | Dissertation/project work leading to PhD. Work | 50 |
| | This will be completed with the involvement of the research guide. It should focus on certain tasks such as literature review covering different aspects of research the field of research and the research methodology employed for the research must be critically reviewed. | |
| (ii) | Seminar | 30 |
| | The candidate will be required to participate in at least two seminars of relevance or will present a paper in at least on seminar or a combination of both within the duration of the course work. | |
| (iii) | Viva on Dissertation/Project | 20 |
| | The presentation of the candidate will be assessed for its clarity of thought content and skill of expression. | |

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