

**PT. RAVISHANKAR SHUKLA UNIVERSITY**

**RAIPUR (C.G.)**

**TENDER FOR SUBSCRIPTION OF ONLINE JOURNALS (2022)**

**Last Date for Tender Submission : 01/08/2022 Time 03:00 P.M.**

**Date of Tender Opening : 03/08/2022 Time 03:00 P.M.**

Tender Form (Total No. of Pages 11)

Rs. 2000/-

पं.रविशंकर शुक्ल विश्वविद्यालय, रायपुर(छ.ग.)

पत्र क्र.- 131/निविदा/2022 रायपुर, दिनांक 27/06/2022

निविदा आमंत्रण सूचना

विश्वविद्यालय द्वारा on line शोध पत्रिका के प्रदाय हेतु निविदा प्रतिष्ठित निर्माताओं/ विक्रेताओं से आमंत्रित की जाती है। अधिक जानकारी एवं निविदा प्रपत्र विश्वविद्यालय के वेबसाईट "www.prsu.ac.in" से डाउनलोड कर प्राप्त की जा सकती है।

निविदा जमा करने की अंतिम तिथि 01/08/2022समय 03.00 बजेतक

निविदा खोलने की 03/08 /2022 समय 03.00 बजे

कुलसचिव

**Maximum Size is 6.00 cm x 4.00 cm = 24 sq.cm**

**Please do not exceed.**

**Covering Letter to Accompany With Bid**

To,

**University Librarian,**  
Pt. Sundarlal Sharma Library  
Pt. Ravishankar Shukla University,  
Raipur (C.G.)

**Subject: Tender for Subscription of Online Journals 2022.**

Dear Sir,

Having studied the bidding document including the Annexure, the receipt of which is hereby duly acknowledged, I/we, the undersigned, offer to arrange the Subscription of Online Journals 2022 ordered by Pt. Ravishankar Shukla University, Raipur (C.G.) in conformity with the said documents. We enclose herewith the tender documents.

We undertake that, if our bids offer is accepted, we will supply/arrange for supply of Online Journals 2022 ordered by you to us, in accordance with the terms and condition specified in the document.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract/supply order, we will strictly obey the laws against fraud and corruption in force in India.

We understand that you are not bound to accept the lowest or any bid you may receive.

Duly authorized to sign the bid for and on behalf of

Dated : / /2022

Place : \_\_\_\_\_

Bidder

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Seal \_\_\_\_\_



(In Sealed Envelope-II)

**Pt. RAVISHANKAR SHUKLA UNIVERSITY RAIPUR (C.G.) 492010**

**Terms and condition for Subscription of Online Journals 2022.**

1. Sealed tender is invited for the Subscription of Online Journals 2022 by Registered Post/Speed Post/Courier post on or before 01/08/2022 ; 03:00 P.M. at the following address-  
**University Librarian,**  
Pt. Sundarlal Sharma Library,  
Pt. Ravishankar Shukla University,  
Raipur (C.G.) 492010
2. Tender will be opened at **Pt. Sundarlal Sharma Library, Pt. Ravishankar Shukla University Raipur (C.G.)** by **The Departmental Purchase Committee of the library** in presence of bidders or their representatives who will be present.
3. Tender received after the due date and time shall not be accepted.
4. Tenderer can download the tender from Pt. Ravishankar Shukla University Raipur (C.G.) website "[www.prsu.ac.in](http://www.prsu.ac.in)". Tender fees Rs. 2000/- in the form of bank draft of banks which are quoted in RBI website (<http://rbi.org.in/scripts/banks.aspx>) is to be submitted in the favour of "Registrar, Pt. Ravishankar Shukla University Raipur" payable at Raipur.
5. The tenderer is required to deposit earnest money of Rs. 50,000/- (Rs. Fifty thousand) in the form of Bank Draft of a banks which are quoted in RBI website (<http://rbi.org.in/scripts/banks.aspx>) in the name of "Registrar, Pt. Ravishankar Shukla University Raipur" payable at Raipur. Earnest money furnished for any other tender shall not be adjusted against this tender.
6. Request for relaxing the condition of payment of Earnest Money will not be entertained in any case. No interest will be paid on the Earnest Money.
7. Security deposit for the successful bidder will be Rs. 50,000/-. No interest will be paid on the security money.
8. The Earnest Money of the successful bidder can be turned in to security deposit on his written request.
9. The entire amount of Earnest / Security Money is liable to be forfeited in following cases.
  - (A) bidder expresses his inability to accept the order
  - (B) 80% ordered of Online Journals 2022 are not made accessible.
  - (C) If the acceptance is conditional.

Dated : / /2022  
Place : \_\_\_\_\_

Bidder

Signature and Seal

10. Sealed tender is invited on the basis of three envelopes.

**a. Sealed Envelope no. 1 : Outer Envelope—**

It should contain sealed Envelope no. 02 and Envelope no. 03.

- i. SEALED ENVELOPE 01 should mention on the top “Tender for the Subscription of online Journals 2022”, Tender due date 01/08/2022 and due time 03.00 pm
- ii. On the left bottom corner of the envelope, the bidder should place his name and full address.
- iii. It should be addressed to: -  
“University Librarian, Pt. Sundarlal Sharma Library, Pt. Ravishankar Shukla University, Raipur (C.G.) 492010”

**b. Sealed Envelope no. 2: it should contain:**

1. Application form for tender
2. Technical bid of tender
3. Tender fees and earnest money bank drafts
4. Required essential documents of tender
5. Tender terms and condition : every page signed by Bidder with stamp

**c. Sealed Envelope no. 03 : it should contain **commercial bid** only**

11. Tender form is not transferable.

12. It should be clearly noted that the bidder will have to make the access of e-Journals 2022 to Pt. Ravishankar Shukla University, Raipur, on registered IP Address within 07 days of issue of order, mentioning the IP Address of the University.

13. Approved Tender rate should be valid for one year from the date of Agreement. During this period the discount offered shall remain same.

14. Bidder shall have to provide publisher wise authorized and certified extract of catalogues containing price of Online Journals 2022.

15. Conversion of foreign currencies to Indian rupees shall be at the actual rates as prescribed by RESERVE BANK OF INDIA on their website <https://www.fbil.org.in/securities?op=referencer&mq=o> prevalent on the date of invoice; proof of rate shall have to be provide by bidder to Pt. Ravishankar Shukla University, Raipur.

Dated : / /2022

Bidder

Place : \_\_\_\_\_

Signature and Seal



16. Specific discrepancies, if any, in the ordered Online Journals 2022 list should be brought to the notice of purchaser in writing within 10 days after receipt of the order.
17. The information contained in the Online Journals 2022 list in the column of publisher/distributor may not be fully correct. In such cases the online Journals 2022 may be supplied on the basis of title of print and e-journals.
18. You are required to mention your PAN No and GST No. in each invoice.
19. All disputes with regard to the contracts for purchase of online Journals 2022 will be subject to the jurisdiction at Raipur only.
20. Every page of tender should be numbered, in continuation and signed by the tenderer on the bottom. Number of total pages should be entered the right hand corner of first sheet.

I/we have read all the **Terms & Conditions** of the tender and shall abide by them. The online Journals 2022 shall be made accessible strictly as per order and in the given time.

Dated : / /2022

Bidder

Place : \_\_\_\_\_

Signature and Seal

**Pt. RAVISHANKAR SHUKLA UNIVERSITY, RAIPUR (C.G.)****Technical Bid****Proforma to be used for Subscription of On-line Journals 2022**

| S. No. | Items  | Detail   |
|--------|--|--|
| 1      | (i) Name of the Bidder with Complete Address/Tel & Fax No./Email/PAN No. and GST No.<br><br>(ii) Do you have your office in India? If so, give Name and Address of Contact person  | Name: _____<br>Address: _____<br>Mob. No. : _____<br><br>Pan No. : _____<br><br>GST No. : _____<br>Email : _____<br><br>Name : _____<br>Address : _____<br>_____ |
| 2      | The Bidder is required to furnish Earnest Money Deposit of Rs. 50,000/- (Rupees Fifty thousand only) from <u>banks which are quoted in RBI website (<a href="http://rbi.org.in/scripts/banks.aspx">http://rbi.org.in/scripts/banks.aspx</a>)</u> in the form of Demand Draft in favour of "Registrar, Pt. Ravishankar Shukla University, Raipur".  | DD Amount of Rs.: _____<br>DD No.: _____<br>Dated : _____<br>Name of the Bank: _____   |
| 3      | The Bidder is required to furnish cost of downloaded tender form University website Money Deposit of Rs. 2,000/- (Rupees Two thousand only) from <u>banks which are quoted in RBI website (<a href="http://rbi.org.in/scripts/banks.aspx">http://rbi.org.in/scripts/banks.aspx</a>)</u> in the form of Demand Draft in favour of "Registrar, Pt. Ravishankar Shukla University, Raipur". | DD Amount of Rs.: _____<br>DD No.: _____<br>Dated : _____<br>Name of the Bank: _____   |
| 4      | Status of bidder (Whether Firm or Company).<br>Please enclose live Registration Certificate.   |  |

|   |   |  |
|---|---|--|
| 5 | <p>No. of years of experience in supply of e- journals (proof must be enclosed) however, publishers/aggregators quoting directly having a good experience can enclose relevant documents.</p> <p>(i) List of institutions where you are providing e journals worth and above Rs 10 lacks. Kindly attach documentary proof.</p> <p>(ii) Provide performance certificate from two institutes.</p> |  |
| 6 | <p>Annual turnover of the company. Minimum turnover of 50.00 Lacks per year is required. Account for last two years (include audited balance sheet by CA for past two year 2019-20 and 2020-21).</p>  |  |
| 7 | <p>Past two year 2019-20 and 2020-21 income tax return certificate.</p>   |  |
| 8 | <p>Authorization certificate from publisher must be submitted by the aggregator/authorized agents.</p>  |  |
| 9 | <p>The bidder will submit an affidavit stating that the bidder has not been black listed by any government/quasi-government institution.</p>  |  |

Dated : / /2022

Bidder

Place : \_\_\_\_\_

Signature and Seal



**Pt. RAVISHANKAR SHUKLA UNIVERSITY, RAIPUR (C.G.)****Commercial Bid****Proforma to be used for Subscription of On-line Journals 2022**

Name & Address of Bidder-----  
 -----  
 -----

| S.No. | NAME OF JOURNALS | PRICE IN ORIGINAL CURRENCY |        | PAYABLE AMOUNT IN ORIGINAL CURRENCY | NET PAYABLE AMOUNT IN Rs.<br>(Conversion as per item no 15 page no 5) |
|-------|------------------|----------------------------|--------|-------------------------------------|---|
|       |                  | AMOUNT                     | Dis. % |                                     |   |
| 1     |                  |                            |        |                                     |   |
| 2     |                  |                            |        |                                     |   |
| 3     |                  |                            |        |                                     |   |

**Note:**

1. Bidder must quote the flat discount only on actual publisher's price.
2. Bidder must submit -
  - a. Price of the online Journals.
  - b. Total cost of Online Journals 2022, discount and net payable amount in Rs.

I/we have read all the **Terms & Conditions** of the tender and shall abide by them.

Dated :     /     /2022

Bidder

Place : \_\_\_\_\_

Signature and Seal

| S.No. | NAME OF JOURNALS                                | PRICE IN ORIGINAL CURRENCY |        | PAYABLE AMOUNT IN ORIGINAL CURRENCY | NET PAYABLE AMOUNT IN Rs. (Conversion as per item no 15 page no 5) |
|-------|---|----------------------------|--------|-------------------------------------|--|
|       |   | AMOUNT                     | Dis. % |                                     |  |
| 1     | Proceeding of AMS                               |                            |        |                                     |  |
| 2     | Library and Information Science Abstracts       |                            |        |                                     |  |
| 3     | Cultural Anthropology                           |                            |        |                                     |  |
| 4     | Journal of Medical Genetics.                    |                            |        |                                     |  |
| 5     | Clinical Genetics                               |                            |        |                                     |  |
| 6     | IET journal of Electronic Letters               |                            |        |                                     |  |
| 7     | Journal of Sports Medicine and Physical Fitness |                            |        |                                     |  |
| 8     | Historical Research                             |                            |        |                                     |  |
| 9     | Journal of Social History                       |                            |        |                                     |  |
| 10    | Cellular Signaling                              |                            |        |                                     |  |
| 11    | DNA Repair                                      |                            |        |                                     |  |
| 12    | Biosensors & Bioelectronics                     |                            |        |                                     |  |
| 13    | Nature Energy                                   |                            |        |                                     |  |
| 14    | Energy and Environment Science                  |                            |        |                                     |  |
| 15    | Antipode  |                            |        |                                     |  |
| 16    | Applied Geography                               |                            |        |                                     |  |
| 17    | IEEE Transactions on Computers                  |                            |        |                                     |  |
| 18    | IEEE Transactions on Communications             |                            |        |                                     |  |

**Sealed Envelope No. 1: "Tender for Subscription of Online Journals 2022"**

It Should Contain:

**Last Date of Submission 01/08/2022; Time 03.00**

1. Sealed Envelope No. 2
2. Sealed Envelope No. 3

To,  
University Librarian, Pt. Sundarlal Sharma Library,  
Pt. Ravishankar Shukla University,  
Raipur (C.G.)

**From: Bidder**

Name: -----

Address: -----

Phone/Mo.: -----

**Sealed Envelope No. 2: "Tender for Subscription of Online Journals 2022"**

1. Application form for tender
2. Technical bid of tender
3. Tender fees and earnest money bank draft
4. Required essential documents of tender
5. Tender terms and condition :

Every page signed by Bidder with stamp

**From: Bidder**

Name: -----

Address: -----

Phone/Mo.: -----

To,

University Librarian,  
Pt. Sundarlal Sharma Library  
Pt. Ravishankar Shukla  
University, Raipur (C.G)

**Sealed Envelope No. 3: ""Tender for Subscription of Online Journals 2022"**

1. Commercial Bid

To,

University Librarian,  
Pt. Sundarlal Sharma Library  
Pt. Ravishankar Shukla University,  
Raipur (C.G)

**From: Bidder**

Name: -----

Address: -----

Phone/Mo.: -----